

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – MARCH 14, 2025**

MINUTES

I. CALL MEETING TO ORDER

Ms. Mathewson called the meeting to order at 1:02 p.m.

II. ROLL CALL

Members Present

Amanda O’Connell	Del Norte County Representative
Jace Baldosser	Humboldt County Representative
Jennifer Goodwin	Siskiyou County Representative
Tracy Foster-Olstad	Trinity County Representative
Trina Mathewson	Humboldt County Representative

Members Absent

Phil Williams	Del Norte County Representative
Denise Padgette	Humboldt County Representative
Frederick Case	Siskiyou County Representative
Lonyx Landry	Trinity County Representative

III. INTRODUCTION OF GUESTS

There were no guests.

NCIDC Staff in attendance were; Ms. Madison Flynn Chief Executive Officer, Mr. Chris Byfield Chief Administrative Officer, Mr. Thor Arwood Fiscal Manager, Ms. Cheyanne Souza Executive Assistant, Ms. Aubrey Richeson Planner/Data Analyst, Mr. Ryan Westbury Systems Administrator, Ms. Shannon Bresnahan HR Coordinator, , Ms. Joyce Jones Eastern Regional Manager, Ms. Rosie Kerr Case Manager, Ms. Shylee Summers Fiscal Assistant, and Mr. Marc “Bubba” Riggins, the Youth Services Coordinator

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

V. APPROVE MINUTES

Ms. Foster-Olstad motioned to approve the regular meeting minutes from February 14, 2025; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

CSBG (Community Service Block Grant) – Ms. Flynn and the Council reviewed and discussed the 2025 second quarter CSBG award letter to the network. This letter is to let us know that we are authorized to extend up to 50% of our 2025 CSBG contract (copies in Council Dropbox). There was further discussion.

Ms. Flynn and the Council also reviewed and discussed the Expenditure/Activity Report for CSBG SA grant number 24F-3104 through January 31, 2025, with total expenditures of \$224,013.69 (copies in Council Dropbox). Staff continue to work with the Tribes to reimburse their 2024 Tribal CSBG contracts. There was further discussion.

Ms. Flynn and the Council also reviewed and discussed the Expenditure/Activity Report for CSBG Discretionary grant number 24F-3104 through January 31, 2025, with total expenditures of \$0.00. As previously discussed, this funding will be used to assist with our insurance issues which have been resolved (copies in Council Dropbox). There was further discussion.

Ms. Flynn and the Council also reviewed and discussed the Expenditure/Activity Report for CSBG LPA grant number 25F-6103 through January 31, 2025, with total expenditures of \$10,449.16 (copies in Council Dropbox). This funding is utilized for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA). There was further discussion.

Ms. Flynn and the Council reviewed and discussed the Expenditure/Activity Report for CSBG SA grant number 25F-6104 through January 31, 2025, with total expenditures of \$8,846.84 (copies in Council Dropbox). This is the first report for our 2025 CSBG Set Aside contract. There was further discussion.

Ms. Flynn and the Council reviewed and discussed the CSBG Closeout package for the LPA 24F-3103 contract. The contract was fully expended, and the programmatic reports have been reviewed and accepted by CSD. We also wanted to let the Council know that our CSD Representative, Mr. James Scott will be attending next month's Council meeting via Zoom as part of our on-site monitoring process and will also be making an in-person visit later in the month (copies in Council Dropbox). There was further discussion.

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Ms. Flynn, Ms. Richeson, and the Council reviewed and discussed a WIOA Youth SYSP Quarterly report. The reporting period was from October 1, 2024, to December 31, 2024 (copies in Council Dropbox). There was some discussion.

Ms. Flynn, Ms. Richeson, and the Council also reviewed and discussed the WIOA CSP Quarterly report. The reporting period was from October 1, 2024, to December 31, 2024. The report listed sixty-seven total participants and offers demographic information on the participants (copies in Council Dropbox). There was some discussion.

2022 QUEST NDWG – Ms. Flynn, Ms. Kerr and the Council reviewed and discussed the monthly report for QUEST NDWG for January 2025 (copies in Council Dropbox). Ms. Flynn and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through January 31, 2025, with total expenditures of \$257,490.90 (copies in Council Dropbox). NCIDC has reached the program goals. Co-enrolling participants in WIOA and the QUEST NDWG has been greatly beneficial in helping the participants obtain education, skills, and experience to reach their career goals. We are continuing to recruit for additional participants (copies in Council Dropbox). There was further discussion.

CA AIRRP (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the Rapid Response WIOA Summary of Expenditures for grant code 541 Sub grant agreement AA411069, through January 2025, with total expenditures of \$52,171.55 (copies in Council Dropbox) There was further discussion. Ms. Flynn and the Council reviewed and discussed the Rapid Response WIOA Summary of Expenditures and closeout report for grant code 541 Sub grant agreement AA311053, contract term July 1, 2023, through September 30, 2024, with total expenditures of \$150,000.00 (copies in Council Dropbox) There was further discussion.

2024 Severe Winter Storms DR NDWG – Ms. Flynn, Ms. Jones and the Council reviewed and discussed the 2024 Severe Winter Storms DR NDWG Monthly report and the WIOA Summary of Expenditures for Grant Code 1296 Sub grant Agreement AA11046, January 2025 with total expenditures of \$0.00 (copies in Council Dropbox). EDD has approved NCIDC's Insurance, so we are currently working with Berry Creek Rancheria to finalize the worksite request details and then we will be ready to proceed (copies in Council Dropbox). There was further discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHEAP QTR performance and management report (copies in Council Dropbox). There was some discussion. Ms. Flynn and the Council also reviewed and discussed the LIHEAP FY 2025 Tribal allocation spreadsheet, which covers the Tribal allocations, current expenditures, and their remaining funding balances (copies in Council Dropbox). There was some discussion.

OFFSHORE WIND – Ms. Flynn and the Council discussed the Offshore Wind Tribal ad hoc committee meeting and let the Council know that we are signing the letter of intent with Vineyard Offshore to enter into an agreement and seek the

potential funding. RWE, the other potential funder, has begun to pull back on its operations in California and is no longer offering funding to NCIDC for Tribal engagement. Additional funding is being offer through the Humboldt Bay Harbor District grant funded by the California Energy Commission. Staff will submit the required documents and report back to Council on the additional funding for Tribal engagement in the Offshore Wind projects. There was some discussion.

INSURANCE – Ms. Flynn and the Council discussed that she has executed a new agreement with the Insurance broker Heffernan associates. The policy is underwritten by Philadelphia and will be the provider of general liability, auto, property and our umbrella coverage. The new policy does not have any type of an exclusion for operating under on tribal lands and will allow NCIDC to begin operations again on Tribal lands. The agency will not renew its policy with NIAC when it expires this spring. There was some discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. Foster-Olstad motioned to approve the Executive Management’s report for March 14, 2025; Ms. O’Connell seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the January 2025 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC’s grant contracts (copies in Council Dropbox).

There was no public comment.

Ms. Goodwin motioned to approve the January 2025 Financial Report; Ms. O’Connell seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

There was no new business.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Emily Reed representing the Tolowa Dee ni' Nation in the amount of \$1,500 to assist with portable restrooms and hand washing stations for the 18th Annual Tolowa Dee ni' Nation California Indian Day community event (copies in Council Dropbox). There was further discussion.

Ms. Goodwin motioned to approve \$500 to assist with portable restrooms and hand washing stations for the 18th Annual Tolowa Dee ni' Nation California Indian Day community event; Ms. Foster-Olstad seconded; Ms. O'Connell abstained; **MOTION** carried.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

Trinity Heritage Days – Ms. Foster-Olstad shared the Trinity Heritage Days flyer with the Council. The Trinity Heritage Days event takes place on May 10, 2025, from 11am to 4pm in Weaverville, CA (*copies in Council Dropbox*). There was further discussion.

Two-Spirit Celebration and Awareness Week – Mr. Riggins, the Youth Services Coordinator, shared the most recent flyers and events happening this week. The Two-Spirit Celebration and Awareness Week starts March 13th with a Two-spirit film screening at the Eureka Theater. Doors open at 6:30, film starts at 7pm, then on March 14th, a presentation on how to be an ally to indigenous Two-spirit and 2SLGBTQIA+ youth, with guest speaker Harlan Pruden from the Two-Spirit dry lab, in the NCIDC 3rd floor theater at 6pm. March 15th Two-Spirit Gardening and potluck at the UIHS Potawot Community Garden in Arcata time to be determined. March 16th, Two Spirit Drag Show and Poetry event at Outer Space in Arcata at 7pm (*copies in Council Dropbox*). There was further discussion.

Mario Kart Tournament – Mr. Riggins also shared the flyer for The NEST Mario Kart Tournament on Thursday April 3rd, from 5:30 to 7:30 Ages 18 – 24. Everyone is invited and food will be provided (*copies in Council Dropbox*). There was further discussion.

American Indian College Motivation Day – Mr. Riggins also shared the flyer for the 2nd annual American Indian College Motivation Day at College of the Redwoods on March 28th 10 am to 3pm in the CR theater, with the keynote speaker being Billy Mills. Mr. Mills is an American Oglala Lakota former track and field athlete who won a gold medal in the 10,000-meter run at the 1964 Tokyo Olympics. To this day, Mr. Mills is the only American to win a gold medal in the 10,000-meter run (*copies in Council Dropbox*). There was further discussion.

XI. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, April 11th, 2025, at 1:00 p.m.

XII. EXECUTIVE SESSION

The Council entered an Executive session to discuss a personnel issue. Ms. Mathewson reported that there was nothing to report out.

XIII. ADJOURNMENT

Mr. Baldosser motioned to adjourn the meeting; Ms. Goodwin seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 2:25 p.m.

Respectfully Submitted,

Tracy Foster-Olstad

Tracy Foster-Olstad
Council Vice-Chair

Prepared By

C. Souza

Cheyenne Souza
Executive Assistant