

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – AUGUST 11, 2017

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 2:02 p.m.

II. ROLL CALL

Members Present

Ruby Rollings	Humboldt County Representative
Wilverna Reece	Siskiyou County Representative
Denise Padgette	Del Norte County Representative
Dena Magdaleno	Trinity County Representative
Patrick Chapman	Trinity County Representative
LaWanda Quinnell	Del Norte County Representative
Tracy Foster-Olstad	Member at Large
Trina Mathewson	Humboldt County Representative
Jack Mattz	Del Norte County Representative

III. INTRODUCTION OF GUESTS

Sandy Mattz was recognized.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Mr. Chapman seconded;
MOTION carried by unanimous vote.

V. APPROVE MINUTES

Ms. Foster-Olstad approved the minutes with a correction on page 6. Mr. Foster-Olstad was changed to Ms. Foster-Olstad on page 6.

Ms. Foster-Olstad motioned to approve the minutes from July 7, 2017;
Ms. Magdaleno seconded; *MOTION* carried by unanimous vote.

VI. Executive Session – Regarding the Executive Director

The council decided to table the Executive Session.

VII. STAFF REPORTS

A. Executive Director

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Coltra and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of July 2017 (*copies in Council packets*). We have 20 enrolled participants, 0 have exited, 10 have been employed, with 0 negative exits. We have 1 On-the-Job Training (OJT) participant, 5 Work Experience (WE), 4 Classroom Training (CRT) for vocational education and 10 direct placements (DP) with supportive services. There was some discussion.

Mr. Coltra and the Council reviewed a DOL Employment and Training Administration for CSP 2016 Grant # AB-29285-16-55-A-6. The Financial report was for June 2017, with total expenditures of \$258,561.63 (*copies in Council packets*). There was some discussion.

Mr. Coltra and the Council reviewed the DOL Employment and Training Administration for SYSP 2016 Grant # AB-29285-16-55-A-6. The Financial report was for June 2017, with total expenditures of \$49,421.62 (*copies in Council packets*). There was some discussion.

Mr. Coltra and the Council reviewed the DOL Employment and Training Administration for SYSP 2017 Grant # AB-29285-16-55-A-6. The Financial report was for June 2017, with total expenditures of \$0.00 (*copies in Council packets*). There was some discussion.

NDWG NORTH STORM (National Dislocated Worker Grant Code 1091) – Mr. Coltra and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 Storm NDWG, which listed the following performance factors: employed in temporary disaster relief assistance: planned: 400, actual: 41. Received supportive services: planned: 400 actual: 0. Completed NDWG services: planned: 400, actual: 0. Employed at completion of NDWG services: planned: 40, actual: 0 (*copies in Council packets*). There was some discussion.

Mr. Coltra and the Council reviewed the signed Modification 6 for Sub Grant Agreement #K7104068 Grant Code 1091. The purpose of this modification was to add project exhibits to the 2017 Storm National Dislocated Worker Grant (*copies in Council packets*).

Mr. Coltra and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K7104068, through June 2017, with total expenditures of \$34,283.84 (*copies in Council packets*). There was some discussion.

NDWG SOUTHERN STORM (National Dislocated Worker Grant code 1093) – Mr. Coltra and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG Southern Storm, which listed the following performance factors: Employed in temporary disaster relief assistance: planned: 190, actual: 0. Received supportive services: planned: 190 actual: 0. Completed NDWG services: planned: 190, actual: 0. Employed at completion of NDWG services: planned: 19, actual: 0. The reason for no actual services is because the program has not officially started (*copies in Council packets*). There was some discussion.

Mr. Coltra and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K7104068, through June 2017, with total expenditures of \$157.00 (*copies in Council packets*). There was some discussion.

NDWG/WIOA (National Dislocated Worker Grant code 1100) – Mr. Coltra and the Council reviewed the Sub Grantee Narrative Report for June 2017, which listed the following performance factors: Employed in temporary disaster relief assistance: planned: 143, actual: 139. Received intensive services: planned: 143 actual: 139. Received supportive service: planned:143 actual: 90. Completed NDWG services: planned:143, actual: 133. Employed at completion of NDWG services: planned: 21, actual: 10. (*copies in Council packets*). There was some discussion.

Mr. Coltra and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1100 Sub grant Agreement K7104068, through June 2017, with total expenditures of \$871,684.34 (*copies in Council packets*). There was some discussion.

CA AIRRP (California American Indian Rapid Response Program) – Mr. Coltra and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement K6100373, through May 2017, with total expenditures of \$123,291.00 (*copies in Council packets*).

Mr. Coltra and the Council reviewed a draft for the 2017-2018 American Indian Rapid Response Project (*copies in Council packets*). There was some discussion.

CSBG (Community Service Block Grant) – Mr. Coltra and the Council reviewed the Expenditure/Activity Report for LPA grant number 17F-2103 through June 30, 2017, with total expenditures of \$11,086.59 (*copies in Council packets*).

Mr. Coltra and the Council reviewed the Expenditure/Activity Report for Set-Aside (SA) grant number 17F-2104 through June 30, 2017, with total expenditures of \$143,201.72 (*copies in Council packets*).

CSBG Discretionary – Mr. Coltra and the Council reviewed the Close-Out Checklist and Certification of documents transmitted for Discretionary grant number 16F-5543 with total expenditures of \$32,078 (*copies in Council packets*).

DNIEC (Del Norte Indian Education Center) – Mr. Coltra and the Council reviewed an Expenditure Report for April 1- June 30, 2017 with expenditures of \$166,916.02 (*copies in Council packet*).

TUPE (Tobacco-Use Prevention Education) – Mr. Coltra and the Council reviewed an Expenditure Report for April 1- June 30, 2017 with expenditures of \$41,517.59 (*copies in Council packet*). There was some discussion.

LIHEAP (Low Income Housing Energy Assistant Program) – Mr. Coltra and the Council reviewed the current report of the 48 LIHEAP Tribes, showing the remaining balance for each tribe’s LIHEAP funding (*copies in Council packets*).

Gift Shop – Mr. Coltra reports that we are currently in the red, but that we do expect improvements. They also discussed the ongoing use of the gift shop as a work experience and retail training program. There was some discussion.

Ms. Padgette motioned to approve the Executive Director’s report for August 11, 2017; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Coltra, Mr. Byfield and the Council reviewed and discussed the June 2017 Financial Report (*copies in Council packets*).

There was no public comment.

Mr. Mattz motioned to approve the Financial Report for May 2017; Ms. Reece seconded; **MOTION** carried by unanimous vote.

Written program activity reports for Humboldt, Del Norte, and Siskiyou Counties were included in Council packets for their review.

VIII. OLD BUSINESS – The 36th Annual Intertribal Gathering & Elders Dinner

Mr. Coltra and the council discussed the 36th Annual Intertribal Gathering & Elders Dinner. The event is on Saturday November 11th 2017. The current donation total is \$4,750.00 (*copies in Council packets*). There was some discussion.

IX. NEW BUSINESS – California Preservation Foundation 2017 Award

Mr. Coltra and the council discussed the California Preservation Foundation 2017 Award which awarded us a 2017 Preservation Design Award for the Carson Block Building rehabilitation. (*copies in Council packets*). There was some discussion.

X. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from the Wehl-kwel Brush Dance in the amount of \$2,500 to assist with the rental of the portable toilets. (*copies in Council packets*). There was some discussion.

Mr. Reece motioned to assist with \$250 for the Wehl-kwel Brush Dance; Mr. Mattz seconded; **MOTION** carried by unanimous vote.

XII. PUBLIC COMMENT – *Council members shared the upcoming events in their communities;*

Ms. Rollings mentioned the United Indian Health Services Potowat Tribal Health Village’s “Hawk Walk” to be held on Saturday August 12th from 10am to 2pm.

Ms. Padgette mentioned the Tolowa Dee-Ni’ Nation’s 12th Annual Dee-ni’ Sree-nis to be held on Septmeber 9th from 8am-4pm.

XIII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, September 8, 2017 at 2:00 p.m., in the Council room at 241 F Street, Eureka.

XIV. ADJOURNMENT

Ms. Foster-Olstad motioned to adjourn the meeting; Ms. Padgette seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 3:30 p.m.

Respectfully Submitted,

Trina Mathewson



Council Secretary

Prepared By



Cheyenne Souza