

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – APRIL 13, 2018

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:02 p.m.

II. ROLL CALL – Ms. Mathewson called the roll:

Members Present

Ruby Rollings	Humboldt County Representative
Trina Mathewson	Humboldt County Representative
Wilverna Reece	Siskiyou County Representative
Denise Padgette	Del Norte County Representative
Dena Magdaleno	Trinity County Representative
Tracy Foster-Olstad	Trinity County Representative
Lonyx Landry (<i>late</i>)	Member at Large
Mindy Natt	Member at Large

Members Absent

LaWanda Quinnell	Del Norte County Representative
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III. INTRODUCTION OF GUESTS

The Council welcomed Ms. Shirley Laos and Ms. Claudia Brundin.

IV. APPROVE AGENDA

Mr. Gehr and the Council discussed amending the current agenda to hold the executive session towards the end of the meeting.

Ms. Foster-Olstad motioned to approve the modified current agenda; Ms. Natt seconded; ***MOTION*** carried by unanimous vote.

Mr. Gehr and the Council discussed changing the standing agenda to hold the executive session towards the end of the meeting.

Ms. Natt motioned to approve the change to the standing agenda; Ms. Reece seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

Ms. Padgette motioned to approve the regular minutes from March 9, 2018; Ms. Foster-Olstad seconded; *MOTION* carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Director

Mr. Gehr and the Council reviewed and discussed the Human Resource/Safety Officer position we are currently looking to fill. He asked for the Council's assistance to help find candidates for the position. There was further discussion.

Mr. Gehr and the Council reviewed and discussed the memo sent out to all NCIDC staff members regarding the Cal Chamber online course on recognizing and preventing harassment in the workplace. The online training course is mandatory and must be completed by April, 30th (*copies in Council packets*). Mr. Gehr and the Council discussed the cultural training that will also be provided to staff in the future. There was further discussion.

CSBG (Community Service Block Grant) – Mr. Gehr and the Council reviewed the CSBG Close-out package for 17F-2103 LPA and the Expenditure/Activity Report for SA grant number 17F-2104 through February 28, 2018, with total expenditures of \$27,046.69 (*copies in Council packets*). Mr. Gehr and the Council reviewed the Expenditure/Activity Report for LPA grant number 18F-5103 through February 28, 2018, with total expenditures of \$13,931.64. They also reviewed the Expenditure/Activity Report for Set-Aside (SA) grant number 18F-5104 through February 28, 2018, with total expenditures of \$140,919.17.

Mr. Gehr and the Council reviewed and discussed the 2017 Annual Report from our newest sub-contractors the Southern California Indian Resource Center, Inc. (SCAIR). They sent us a copy of their annual report in a very nice format with the demographics and services they provided all laid out in easy to read graphs and colorful photos from some of their projects (*copies in Council packets*). There was some discussion about the NCIDC preparing a similar report in the future.

Mr. Gehr and the Council reviewed and discussed a letter dated March 13th from Linne Stout, CSD Director. The letter discussed the CSBG spending authority allocation and addressed the 2017 CSBG discretionary funding distribution. As of February 8th 2018, Congress had only authorized 38% of our contract by continuing resolution (*copies in Council packets*). There was further discussion.

Mr. Gehr reviewed the letter we sent to our Subcontractors that were executed regarding the continuing resolution and the percentage of their contract that was currently available. (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed and discussed the letter dated March 29th from Linne Stout, CSD Director; The letter stated that effective immediately, our agency was authorized to begin expending CSBG funds up to the amount reflected on the enclosed 2018 CSBG Allocation spreadsheet in the column marked “Total available funds”. As additional funds are released by DHHD, CSD will provide written notification on the spending authority and issue the remaining amount (*copies in Council packets*). There was further discussion.

WDB (Workforce Development Board) – Mr. Woolley addressed the council regarding his Biomass report submission to EDD. The subcommittee he chairs convened and agreed to forward the work from the collective research on the various possibilities for improving and strengthening opportunities in resource-based careers. The participating departments in the strengthening career pathways sub working group have identified potential programs, resources and organizations within their purview that can help the state implement these strategies to develop workforce capacity and expand wood products markets in California. Mr. Woolley said he will continue to inform the council of the potential impact to cultural resources from wood waste harvesting. (*copies in Council packets*). There was further discussion.

NDWG STORM (National Dislocated Worker Grant Code 1091) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017 NDWG Storm, which listed the following performance factors: Employed in temporary disaster relief assistance: 107. Received supportive services: 57. Completed NDWG services: 45. Employed at completion of NDWG services: 0 (*copies in Council packets*). They also reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K714068, through February 2018, with total expenditures of \$1,461,079.01 (*copies in Council packets*).

They also reviewed the signed Modification #1 for Sub Grant Agreement #K8108741 Grant Code 1091, the purpose of this modification was to add the second increment of funding for the 2017 Storm National Dislocated Worker Grant into grant code 1091(*copies in Council packets*). There was further discussion.

NDWG SOUTHERN STORM (National Dislocated Worker Grant code 1093) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017/2018 NDWG South Storm, which listed the following performance factors: Employed in temporary disaster relief assistance: 102. Received supportive services: 58. Completed NDWG services: 1. Employed at completion of NDWG services: 0 (*copies in Council packets*). There was some discussion. They also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K7104068, through February 2018, with total expenditures of \$1,119,810.15 (*copies in Council packets*).

CA WILDFIRE (California Wildfires National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017/2018 NDWG South Storm and the WIA/WIOA Summary of Expenditures for Grant Code 1114 Sub grant Agreement K8108741, through February 2018, with total expenditures of \$32,578.43. (*copies in Council packets*). There was further discussion.

CA AIRRP (California American Indian Rapid Response Program) – Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement K714068, through February 2018, with total expenditures of \$69,131.94 (*copies in Council packets*). There was further discussion.

LIHEAP (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed the current report of the 48 LIHEAP Tribes, showing the remaining balance for each tribe’s LIHEAP funding (*copies in Council packets*).

Bank of America – Mr. Gehr and the council reviewed and discussed the Deposit Account Documentation Signature Card. The Signature card form removed some signers from the NCIDC Bank of America Business Account and added new signers (*copies in Council packets*).

US Bank – Mr. Gehr and the council reviewed and discussed a letter addressed to Debbie Pfannenstiel Assistant Vice President/Branch Manager of the US Bank in Eureka. The Letter requested that Aubrey Richeson be added as a signer to the NCIDC Accounts for check signing purposes only (*copies in Council packets*).

Indirect Cost Rate DHHS (U.S. Department of Health and Human Services) – Mr. Gehr and the Council reviewed our approved Nonprofit Rate Agreement, with final indirect cost rates through 2016 and provisional rates through 2019 (*copies in Council packets*).

CARSON BLOCK – Mr. Gehr and the Council reviewed the Northern California Loan Fund Periodic Reporting Form for Loan # 504. We give them a current overview of our project status and the progress we have made with the building as part of our nonprofit loan agreement (*copies in Council packets*). There was further discussion.

Ms. Reece motioned to approve the Executive Director’s report for April 13, 2018; Ms. Padgett seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Gehr, Mr. Byfield, and the Council reviewed and discussed the February 2018 Financial Report (*copies in Council packets*).

There was no public comment.

Ms. Magdaleno motioned to approve the Financial Report for January 2018; Ms. Padgett seconded; **MOTION** carried by unanimous vote.

Written program activity reports for Humboldt, Del Norte, and Siskiyou Counties were included in Council packets for their review.

VII. OLD BUSINESS – There was no old business.

VIII. NEW BUSINESS – Request for Assistance form.

Update the NCIDC Request for Assistance form – Mr. Gehr and the Council discussed and reviewed the current NCIDC Request for Assistance form and Policy. The council decided to add sections to the form to get an accurate count of Natives being served. The Council directed staff to ensure that each request be made to the Council on our newly revised form, and not to include requests that do not complete the request form (*copies in Council packets*). Discussion ensued.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Trina Mathewson representing the Humboldt County History Day Champions from Cutten School in the amount of \$250 to assist with travel to the CA History Day competition at William Jessup University in Rocklin Ca. (*copies in Council packets*). There was further discussion.

Ms. Magdaleno motioned to assist with \$250 for the CA History Day Competition; Ms. Foster-Olstad seconded; Ms. Mathewson abstained; **MOTION** carried by unanimous vote.

Request No. 2 – The Council reviewed a request from the E Clampus Vitus Humbug 73 (Kids Fishing Derby) in Yreka, CA in the amount of \$200 to assist with the cost of the event. (*copies in Council packets*) There was further discussion.

Mr. Landry motioned to assist with \$200 for the E Clampus Vitus Humbug 73 (Kids Fishing Derby) in Yreka, CA; Ms. Padgette seconded; **MOTION** carried by unanimous vote.

Request No. 3 – The Council reviewed a request from the Quartz Valley Indian Reservation in the amount of \$250 to assist with The Annual Quartz Valley Indian Reservation Bike Rodeo/Safety Fair. (*copies in Council packets*). There was further discussion.

Ms. Foster-Olstad motioned to assist with \$250 for the Annual Quartz Valley Indian Reservation Bike Rodeo/Safety Fair; Mr. Landry seconded; **MOTION** carried by unanimous vote.

Request No. 4 – The Council reviewed a request from Shirley Laos in the amount of \$750 to assist with the “Passport to Our Past, Present and Future” Project they are presenting at the 38th Annual Traditional Indian Health Gathering. (*copies in Council packets*). There was further discussion.

Ms. Padgette motioned to assist with \$500 for the “Passport to Our Past, Present and Future” Project; Ms. Foster-Olstad seconded; Ms. Rollings abstained; **MOTION** carried by unanimous vote.

Request No. 5 – The Council reviewed a request from the Seventh-Generation Fund in the amount of \$250 to assist with the Thriving Women’s Initiative, Tri-Mindful Triathlon event. (*copies in Council packets*). There was further discussion.

Ms. Padgette motioned to assist with \$250 for the Thriving Women’s Initiative, Tri-Mindful Triathlon event; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

Request No. 6 – The Council reviewed a request from the Nor-Rel Muk Band of Wintu Indians in the amount of \$400 to assist with their Annual Gathering of Tribal Members. (*copies in Council packets*). There was further discussion.

Ms. Natt motioned to assist with \$400 for the Nor-Rel Muk Band of Wintu Indians Annual Gathering; Ms. Padgette seconded; Mr. Landry and Ms. Foster-Olstad abstained; **MOTION** carried by unanimous vote.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

Ms. Shirley Laos advocated for the Native Farm Bill Coalition. The Native Farm Bill Coalition is an umbrella organization, formed to advocate for Native American interests in the 2018 Farm Bill.

XI. EXECUTIVE SESSION

Upon exiting the executive session, Ms. Rollings reported that there was nothing to report out of the Executive Session.

XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, May 11, 2018 at 1:00 p.m., in the Council room at 241 F Street, Eureka.

XIII. ADJOURNMENT

Ms. Natt motioned to adjourn the meeting; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 4:12 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyanne Souza
Executive Assistant