

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – MARCH 11, 2017

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 10:05 a.m.

II. ROLL CALL

Members Present

Ruby Rollings	Humboldt County Representative
Wilverna Reece	Siskiyou County Representative
Denise Padgette	Del Norte County Representative
Dena Magdaleno	Trinity County Representative
Tracy Foster-Olstad	Member at Large
Jack Mattz	Del Norte County Representative
Patrick Chapman	Trinity County Representative

Members Absent

LaWanda Quinnell (<i>unexcused</i>)	Del Norte County Representative
Trina Mathewson (<i>unexcused</i>)	Humboldt County Representative

III. INTRODUCTION OF GUESTS

Linda Lang and Janice Hill were recognized.

IV. APPROVE AGENDA

Mr. Chapman motioned to approve the agenda; Ms. Foster-Olstad seconded;
MOTION carried by unanimous vote.

V. APPROVE MINUTES

Mr. Mattz motioned to approve the minutes from February 11, 2017; Mr. Chapman seconded; ***MOTION*** carried by unanimous vote.

VI. STAFF REPORTS

Mr. Coltra was out ill. The Executive Director's Report was given by the Assistant Director, Greg Gehr.

A. Executive Director

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of February 2017 (*copies in Council packets*). We have 31 enrolled participants, 7 have exited, 14 have been employed, with 0 negative exits. We have 0 On-the-Job Training (OJT) participants, 4 Work Experience (WE), 10 Classroom Training (CRT) for vocational education and 17 direct placements (DP) with supportive services. There was some discussion.

Mr. Gehr and the Council reviewed the Expenditure/Activity Report for WIOA Adults through December 31, 2016, with total expenditures of \$147,649.21(*copies in Council packets*). They also reviewed and discussed the Expenditure/Activity Report for WIOA youth through December 31, 2016, with total expenditures of \$43,173.03(*copies in Council packets*).

CSBG (Community Service Block Grant) – Mr. Gehr and the Council reviewed the closeout agreement for LPA grant number 16F-5103, with terms of January 1, 2016 through December 31, 2016 for \$122,000.00 (*copies in Council packets*). They also reviewed the closeout agreement for Set-Aside grant number 16F-5104, with terms of January 1, 2016 through December 31, 2016 for \$1,948,871.00 (*copies in Council packets*).

Mr. Gehr and the Council reviewed the Expenditure/Activity Report for LPA grant number 17F-2103 through January 31, 2017, with total expenditures of \$10,727.94 (*copies in Council packets*).They also reviewed and discussed the Expenditure/Activity Report for Set-Aside grant number 17F-2104 through January 31, 2017, with total expenditures of \$79,719.97 (*copies in Council packets*). and the Council reviewed an executed Standard Agreement for Set-Aside grant number 17F-2104 Amendment Number 1, with terms of January 1, 2017 through December 31, 2017 for \$1,117,983.00 (*copies in Council packets*).

Mr. Gehr and the Council reviewed the CSD 295 Characteristics report for CSBG. The report included all people served by the CSBG funding throughout the state of California for a total of 7,640. Discussion ensued (*copies in Council packets*). Mr. Gehr and the Council also reviewed the CSD 801 CSBG/NPA Programs Report which breaks down the support services into categories such as; Employment, Employment supports, and Emergency Assistance etc. These reports include programmatic information from our programs, as well as, our subcontractors and tribes. Lengthy discussion ensued (*copies in Council packets*).

CSBG Discretionary – Mr. Gehr and the Council reviewed the Expenditure/Activity Report for Discretionary grant number 16F-5543 through January 31, 2017, with total expenditures of \$2,708.58 (*copies in Council packets*). In addition, they reviewed the Discretionary Work Plan/Progress Report, which addressed the new updates to our computer hardware, software, and security. (*copies in Council packets*).

CA AIRRP (California American Indian Rapid Response Program) – Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 541 Subgrant Agreement K6100373, through January 2017, with total expenditures of \$66,946.63 (*copies in Council packets*). There was some discussion.

Lake Fire (National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed a Subgrantee Narrative Report outlining that the Participants are currently performing the specific fire disaster related work, such as cleaning, repairing, installing, renovating and reconstructing damage facilities and lands related to the disaster. There was lengthy discussion. They also reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1048 Subgrant Agreement K7104068 (NEG), through January 2017, with total expenditures of \$1,027,863.86 (*copies in Council packets*). There was some discussion. Mr. Gehr and the Council reviewed the Budget Narrative and Project Plan for the NDWG submitted February 2017. This is needed for the third increment of funding (*copies in Council packets*). There was some discussion.

LIHEAP (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed a list of 48 Tribes that we administer LIHEAP funds to, showing the remaining balance for each tribe's LIHEAP funding (*copies in Council packets*). There was some discussion.

DNIEC (Del Norte Indian Education Center) – Mr. Gehr and the Council reviewed a California Department of Education Invoice # C-057781. The payment request is for overpayment in the FY 2013/2014 grant year, They are requesting re-payment in the amount of \$8,467.52. Discussion ensued (*copies in Council packets*).

Gift Shop – We have remained in the black, sales have been better since our return to Old Town.

Written program activity reports for Humboldt, Del Norte, Siskiyou Counties were included in Council packets for their review.

There was no public comment.

Ms. Reece motioned to approve the Executive Director's report for March 11, 2017; Ms. Padgett seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Gehr introduced the fiscal director Chris Byfield to the council to lead the overview of the Fiscal Report.

Mr. Byfield and the Council reviewed and discussed the January 2017 Financial Report (*copies in Council packets*).

There was no public comment.

Ms. Reece motioned to approve the Financial Report for January 2017; Mr. Mattz seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS – *There was no old business.*

VIII. NEW BUSINESS – *There was no new business.*

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed and discussed a request from Trinidad School Education Foundation and Advisor, Michelle Lane in the amount of \$250 to sponsor their Arts, Music and Marine education program (*copies in Council packets*).

Ms. Padgett motioned to sponsor in the amount of \$250; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

X. PUBLIC COMMENT – *There was no public comment.*

XI. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Saturday, April 8, 2017 at 10:00 a.m., in the Council room at 241 F Street, Eureka.

XII. ADJOURNMENT

Ms. Rollings motioned to adjourn the meeting; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 11:31 a.m.

Respectfully Submitted,


Trina Mathewson
Council Secretary

Prepared By


Cheyanne Souza