

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – JULY 12, 2019**

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:00 p.m.

II. ROLL CALL

Members Present

Ruby Rollings	Humboldt County Representative
Trina Mathewson	Humboldt County Representative
Denise Padgette	Del Norte County Representative
LaWanda Quinnell (Phone)	Del Norte County Representative
Fred Case	Siskiyou County Representative
Wilverna Reece	Siskiyou County Representative
Tracy Foster-Olstad	Trinity County Representative
Mindy Natt	Member at Large

Members Absent

Lonyx Landry	Trinity County Representative
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III. INTRODUCTION OF GUESTS

Luanne Hodges and Charise Shackelford were recognized.

IV. APPROVE AGENDA

Ms. Padgette motioned to approve the agenda; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

Ms. Foster-Olstad motioned to approve the regular meeting minutes from June 21, 2019; Ms. Padgette seconded; Ms. Reece abstained; ***MOTION*** carried.

VI. STAFF REPORTS

A. Executive Director

CSBG (Community Service Block Grant) – Mr. Gehr and the Council reviewed and discussed the agenda for the CSD on site monitoring visit which took place on Tuesday July 9th, 2019 (*copies in Council packets*). Our CSD Field Representative Mr. Wilmer Brown monitored our administrative, fiscal, and programmatic CSBG programs at length. We will have the monitoring report from CSD for your review once it is finalized and available. There was further discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for LPA grant number 19F-4103 through May 31, 2019, with total expenditures of \$10,953.81 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Set-Aside grant number 19F-4104 through May 31, 2019, with total expenditures of \$177,680.58 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Discretionary grant number 18F-5104 through May 31, 2019, with total expenditures of \$18,370.34 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed a Work Plan/Final Report for Discretionary 18F-5104. The funds from this grant were used to implement our new IT System and covered the expenses for our subcontractor training conference. They also reviewed a Close-Out Checklist, a Close-Out Program Income/Interest Earned Expenditure Report and a Close-Out Equipment Inventory Schedule for Set-Aside grant number 18F-5104 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed an executed standard agreement for Discretionary grant number 19F-4457. The term of the agreement is June 1, 2019 through May 31, 2020. (*copies in Council packets*). There was further discussion.

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of May 2019 (*copies in Council packets*). There are 36 enrolled participants, 8 have exited, 21 have been employed, with 0 negative exits. There are 7 On-the-Job Training (OJT) participants, there are 3 Work Experience (WE), 6 Classroom Training (CRT) for vocational education and 4 direct placements (DP) with supportive services. (*copies in Council packets*). There was further discussion.

NDWG N. STORM (National Dislocated Worker Grant Code 1091) – Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG North Storm for the month of May 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 270. Received supportive services: 194. Completed NDWG services: 237. Employed at completion of NDWG services: 8 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K8108741, through May 2019, with total expenditures of \$2,993,334.00 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K9111522, through May 2019, with total expenditures of \$353,921.36 (*copies in Council packets*). There was some discussion.

NDWG SOUTHERN STORM (National Dislocated Worker Grant code 1093) – Mr. Gehr and the Council reviewed the final WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K9111522, through May 2019, with total expenditures of \$1,960,157.67 (*copies in Council packets*). There was further discussion.

WILDFIRE (National Dislocated Worker Grant code 1114) –Mr. Gehr and the Council reviewed the Sub Grantee Narrative Report from EDD (Employment Development Department) for May 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 56. Received supportive service: 33. Completed NDWG services: 47. Employed at completion of NDWG services: 0. (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1114 Sub grant Agreement K8108741, through May 2019, with total expenditures of \$795,792.44 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1125 Sub grant Agreement K8108741, through May 2019, with total expenditures of \$0.00 (*copies in Council packets*). There was further discussion.

CARRFIRE (National Dislocated Worker Grant code 1135) – Mr. Gehr and the Council reviewed the Sub Grantee Narrative Report from EDD (Employment Development Department) for May 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 4. Received supportive service: 4. Completed NDWG services: 0. Employed at completion of NDWG services: 0. (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1135 Sub grant Agreement K9111522, through May 2019, with total expenditures of \$101,964.94 (*copies in Council packets*). There was further discussion.

2018 MEGAFIRES (Butte County National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the Monthly Report submitted to EDD which listed the projected project narrative. Mr. Gehr informed the council that we are having an issue with training our participants to be ready to work on the crews and then having local businesses pick up some of our participants and offer them higher paying permanent positions. While this is a great opportunity for our participants it is making our ability

to form full work crews very difficult. We are currently working to backfill our crews. Mr. Gehr is pleased to announce Ms. Jones has secured an office space in Butte County at the Mooretown Rancheria. We are extremely grateful to the Mooretown Rancheria for their rental space and assistance. (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1143 Sub grant Agreement K9111522, through May 2019, with total expenditures of \$1354.31 (*copies in Council packets*). There was further discussion.

CA AIRRP (California American Indian Rapid Response Program) – Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 540 Sub grant Agreement K7104068, through May 2019, with total expenditures of \$96,240.26 (*copies in Council packets*). Mr. Gehr and the Council also reviewed and discussed the proposed concept for increased funding for the 2019-2020 Rapid Response program (*copies in Council packets*). Mr. Gehr discussed with the council the Southern California Rapid Response Round Table that NCIDC is hosting next week in the LA area. There was further discussion.

Humboldt State University – Mr. Gehr and the Council reviewed and discussed the letter of support for funding for the “IUSE HSU INRSEP PROUD: Humboldt State University Indian Natural Resources, Science & Engineering Program Professional & Research Opportunities for Undergraduate Development Program. We hope the proposal submitted by Dr. Nievita Bueno Watts is funded by the National Science Foundation (NSF) which will include an opportunity to partner with area tribes and agencies (*copies in Council packets*). There was further discussion.

LIHEAP (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed the list of 48 Tribes we administer LIHEAP funds for, showing how much of each Tribal allocation has been expended and the amount currently remaining (*copies in Council packets*). Mr. Gehr informed the Council that we have recently been certified as a Relief for Energy Assistance through Community Help (REACH) provider. REACH is a PG&E program that can provide an energy credit for up to \$300 during a crisis based on the past due bill amount. There was further discussion.

Lighthouse Foundation Removal Project – Mr. Gehr and the Council reviewed and discussed the email from Jan West, Co-President of the Trinidad Civic Club, covering the removal of the light house foundation remnants. We have submitted a proposal to EDD and are waiting on a response to provide the support to cover the crews labor. The crews will include members from both the Trinidad Rancheria and the Yurok Tribe (*copies in Council packets*). There was further discussion.

Written program activity reports for Humboldt, Del Norte, Siskiyou Counties were included in Council packets for their review.

There was no public comment.

Ms. Padgett motioned to approve the Executive Director’s report for July 12, 2019; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Gehr, Mr. Byfield and the Council reviewed and discussed the May 2019 Financial Report. During this discussion the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (copies in Council packets).

There was no public comment.

Ms. Natt motioned to approve the May 2019 Financial Report; Ms. Reece seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

There was no new business.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Jim McQuillen representing the Brush Dance at the Weth-Kuel Village in the amount of \$750 to assist with portable toilets, handwashing stations, and consumable supplies (*copies in Council packets*). There was further discussion.

Ms. Natt motioned to assist with \$500 for the Brush Dance at the Weth-Kuel Village; Ms. Padgett seconded; Ms. Rollings abstained; **MOTION** carried.

Request No. 2 – The Council reviewed a request from Ron Reed representing the Inam World Renewal Ceremony in the amount of \$500 to assist with consumable supplies (*copies in Council packets*) There was further discussion.

Ms. Natt motioned to assist with \$500 for the Inam World Renewal Ceremony; Ms. Padgett seconded; Ms. Rollings abstained; **MOTION** carried.

The Council discussed a cap amount for future assistance requests. There was further discussion.

Ms. Reece motioned to cap the assistance requests amounts at \$500; Ms. Foster-Olstad; seconded; **MOTION** carried by unanimous vote.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

Thank You – Mr. Gehr and the Council reviewed a thank you card from The Indian Dispute Resolution Services, Inc. (IDRS, Inc.) Acorn Project for partnering with them for the Etsy training workshop (copies in Council packets).

XI. EXECUTIVE SESSION

Upon exiting the executive session, Ms. Rollings reported that there was nothing to report out of the Executive Session.

XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, August 9, 2019 at 1:00 p.m., in the council room at 241 F Street, Eureka.

XIII. ADJOURNMENT

Ms. Natt motioned to adjourn the meeting; Ms. Reece seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 3:40 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant