

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.**  
**REGULAR COUNCIL MEETING – MAY 10, 2019**

*MINUTES*

**I. CALL MEETING TO ORDER**

Ms. Rollings called the meeting to order at 1:10 p.m.

**II. ROLL CALL**

**Members Present**

Ruby Rollings	Humboldt County Representative
Wilverna Reece	Siskiyou County Representative
Denise Padgette (Phone)	Del Norte County Representative
Tracy Foster-Olstad	Trinity County Representative
Lonyx Landry	Trinity County Representative
Trina Mathewson	Humboldt County Representative
Fred Case	Siskiyou County Representative
Mindy Natt	Member at Large

**Members Absent**

LaWanda Quinnell	Del Norte County Representative
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**III. INTRODUCTION OF GUESTS**

Charise Shackelford, representing the Blue Lake Rancheria was recognized.

**IV. APPROVE AGENDA**

Ms. Foster-Olstad motioned to approve the agenda; Ms. Padgette seconded; *MOTION* carried by unanimous vote.

**V. APPROVE MINUTES**

Ms. Foster-Olstad motioned to approve the regular meeting minutes from April 12, 2019; Ms. Mathewson seconded; *MOTION* carried by unanimous vote.

## VI. STAFF REPORTS

### A. Executive Director

**ITG (Intertribal Gathering and Elders Dinner)** – Mr. Gehr and the Council reviewed and discussed the final version of the Intertribal Gathering and Elders Dinner (ITG) press release. Council had previously decided that instead of one event the funding for the Intertribal Gathering and Elders Dinner would be distributed to local Tribes and entities to fund various smaller local events (*copies in Council packets*). There was further discussion.

Ms. Padgett motioned to approve the Final version of the ITG Press Release; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

**Yurok Tribe** – Mr. Gehr and the Council reviewed and discussed the final draft of a letter of support for the Yurok Tribe in regards to the ANA Social and Economic Development Strategies SEDS, Funding Yurok Tribal members in work preparation and job skill training in the community (*copies in Council packets*). There was further discussion.

**CSBG (Community Service Block Grant)** – Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Set-Aside grant number 18F-5104 through March 31, 2019, with total expenditures of \$210,802.56 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Discretionary grant number 18F-5104 through March 31, 2019, with total expenditures of \$5,920.00. These funds are being used to purchase and implement of our new CSBG software (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for LPA grant number 19F-4103 through March 31, 2019, with total expenditures of \$9,969.81 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Set-Aside grant number 19F-4104 through March 31, 2019, with total expenditures of \$19,475.19 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed and discussed the CSD Discretionary Funding Project Summary which outlined that the funds would be used to develop and provide employment and training services and positive outcomes for eligible low-income Native youth by providing training and work experience internships (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council discussed the upcoming American Indian CSBG Network for California Subcontractor Training Conference scheduled to take place May 16<sup>th</sup> at our Eureka office. There was some discussion.

Mr. Gehr and the Council reviewed and discussed a letter from our CSD Representative regarding the on-site monitoring visit scheduled for June 11<sup>th</sup> and 12<sup>th</sup>. CSD will conduct an in-house review of key CSBG administrative and programmatic documents to evaluate (*copies in Council packets*). There was some discussion.

**DOL/WIOA** (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of April 2019 (*copies in Council packets*). There are 33 enrolled participants, 7 have exited, 17 have been employed, with 0 negative exits. There are 7 On-the-Job Training (OJT) participants, there are 3 Work Experience (WE), 6 Classroom Training (CRT) for vocational education and 1 direct placements (DP) with supportive services. (*copies in Council packets*).

Mr. Gehr and the Council reviewed a DOL Employment & Training Administration Financial Report for grant number AB324941860A6 (Adult) through March 31, 2019 with \$177,124.84 in total expenditures (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council also reviewed a DOL Employment & Training Administration Financial Report for grant number AB324941860A6 (Youth) through March 31, 2019 with \$51,321.48 in total expenditures (*copies in Council packets*). There was some discussion.

**NDWG N. STORM** (National Dislocated Worker Grant Code 1091) – Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG North Storm for the month of March 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 267. Received supportive services: 193. Completed NDWG services: 201. Employed at completion of NDWG services: 8 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K9111522, through March 2019, with total expenditures of \$0.00 (*copies in Council packets*). There was some discussion.

**NDWG SOUTHERN STORM** (National Dislocated Worker Grant code 1093) – Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG Southern Storm for the month of March 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 290. Received supportive services: 246. Completed NDWG services: 239. Employed at completion of NDWG services: 5 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K9111522, through March 2019, with total expenditures of \$1,931,431.79 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K8108741, through March 2019, with total

expenditures of \$2,942,517.28 (*copies in Council packets*). There was some discussion.

**WILDFIRE** (National Dislocated Worker Grant code 1114) –Mr. Gehr and the Council reviewed the Sub Grantee Narrative Report from EDD (Employment Development Department) for March 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 53. Received supportive service: 33. Completed NDWG services: 45. Employed at completion of NDWG services: 0. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1114 Sub grant Agreement K8108741, through March 2019, with total expenditures of \$654,290.04 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1125 Sub grant Agreement K8108741, through March 2019, with total expenditures of \$0.00 (*copies in Council packets*). There was some discussion.

**CARRFIRE** (National Dislocated Worker Grant code 1135) – Mr. Gehr and the Council reviewed the Sub Grantee Narrative Report from EDD (Employment Development Department) for March 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 0. Received supportive service: 0. Completed NDWG services: 0. Employed at completion of NDWG services: 0. (*copies in Council packets*).

Ms. Jones NCIDC's Eastern regional manager spoke to the council in regards to her working diligently to get these sites up and running (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1135 Sub grant Agreement K9111522, through March 2019, with total expenditures of \$40,022.14 (*copies in Council packets*). There was some discussion.

**2018 MEGAFIRES** (Butte County National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the Monthly Report submitted to EDD which listed the projected project narrative.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1140 Sub grant Agreement K9111522, through March 2019, with total expenditures of \$0.00 (*copies in Council packets*). There was some discussion.

**CA AIRRP** (California American Indian Rapid Response Program) – Mr. Gehr and the Council discussed the Southern California Rapid Response Round Table that NCIDC is hosting on July 18<sup>th</sup> in the LA area. There was further discussion.

Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 540 Sub grant Agreement K7104068, through March 2019, with total expenditures of \$64,006.09 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed the Grant Modification #6 for sub grant agreement # K8108741. The purpose of this modification is to incorporate exhibits in the 2017 CA Wildfires NDWG Project in grant codes 1114 and 1125.

Mr. Gehr and the Council also reviewed the Grant Modification #8 for sub grant agreement # K9111522. The purpose of this modification is to DE obligate \$200,000 of National Dislocated Worker Grant funds from the 2017 Storms NDWG Project in grant code 1091.

**Nelson & Nelson Community Development Attorney** – Mr. Gehr and the Council reviewed and discussed the confirmation letter for Nelson & Nelson’s Law Firm to unwind the Historic Tax Credit and New Markets Tax Credit Financing Carson Block QALICB LLC (*copies in Council packets*). There was further discussion.

**DNIEC** (Del Norte Indian Education Center) – Mr. Gehr and the Council reviewed an Expenditure Report for PY 2019 through May 10, 2019, with expenditures of \$107,152.30 (*copies in Council packet*). Mr. Gehr and the Council also discussed the recent changes in personnel in regards to the DNIEC staff. There was further discussion.

**TUPE** (Tobacco-Use Prevention Education) – Mr. Gehr and the Council reviewed an Expenditure Report for PY 2019 through May 10, 2019, with expenditures of \$28,305.98 (*copies in Council packet*). There was further discussion.

Mr. Gehr and the Council also reviewed an Expenditure Report for PY 2019 through May 10, 2019, with expenditures of \$3,9000.00 for the TUPE Extra funding program (*copies in Council packet*). There was further discussion.

Mr. Gehr and the Council also reviewed an Expenditure Report for PY 2019 through May 10, 2019, with expenditures of \$37,362.50 for the TUPE Augmentation program (*copies in Council packet*). There was further discussion.

**DHHS** (Department of Health and Human Services) – Mr. Gehr and the Council reviewed and discussed the Indirect Cost Rate. The DHHS made an exception in regards to our NDWG Programs. The direct salaries and wages including all fringe benefits excluding NDWG participants salary and benefits (*copies in Council packet*). There was further discussion.

**LIHEAP** (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed the list of 48 Tribes we administer LIHEAP funds for, showing how much of each Tribal allocation has been expended and the amount currently remaining (*copies in Council packets*). There was further discussion.

Written program activity reports for Humboldt, Del Norte, Siskiyou Counties were included in Council packets for their review.

*There was no public comment.*

Ms. Foster-Olstad motioned to approve the Executive Director's report for May 10, 2019; Ms. Reece seconded; **MOTION** carried by unanimous vote.

**B. Fiscal Report**

Mr. Gehr, Mr. Byfield and the Council reviewed and discussed the March 2019 Financial Report (copies in Council packets).

*There was no public comment.*

Mr. Landry motioned to approve the March 2019 Financial Report; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

**VII. OLD BUSINESS**

**A. Community Action Plan and Needs Assessment Survey**

Mr. Gehr, Ms. Richeson and the Council Reviewed and revised the Community Action Plan and Needs Assessment survey. The council discussed the survey section by section and made many helpful recommendations. Ms. Padgett would like to add to the housing question, Ms. Natt wanted to add "lack of electricity". Ms. Rollings asked to expand on the issue of family members affected by suicide within our tribal communities. The survey will be released in our service area with a final deadline of June 1, 2019 (copies in Council packets). There was lengthy discussion.

The Community Action Plan public hearing is scheduled for June 21, 2019 at 12:00 p.m. There was further discussion.

*There was no public comment.*

Ms. Natt motioned to approve the Community Action Plan and Needs Assessment, with the additions discussed; Ms. Reece seconded; **MOTION** carried by unanimous vote.

**VIII. NEW BUSINESS**

**A. National WIOA Conference Review**

Ms. Jones attended the 40<sup>th</sup> NINAETC/P.L. 102-477 National Indian and Native American Employment and Training and Public Law 102-477 Conference at the Choctaw Conference Center in Durant, OK April 14-19 2019.

Ms. Jones NCIDC's Siskiyou County regional manager was recognized at the conference for forty years of dedication to the native people and was gifted a beautiful blanket.

Ms. Jones announced to the council that Mr. Matthews NCIDC's Del Norte County regional manager was also recognized for forty years of dedication to the native people and was gifted a beautiful blanket.

Ms. Verna Reece was recognized for thirty five years of dedication to the native people and was also gifted a beautiful blanket.

Ms. Rosie Kerr NCIDC' Program assistant based in Siskiyou county was recognized for twenty five years of dedication to the native people and was gifted a shirt.

Ms. Brenda Lawrence NCIDC' Program assistant based in Del Norte county was recognized for twenty years of dedication to the native people and was also gifted a shirt. Mr. Gehr and the Council thanked the honorees for their continued and greatly appreciated dedication.

*There was no public comment.*

## **B. Annual Agency Outcome & Report Analysis**

Mr. Gehr and the Council reviewed and discussed the annual agency outcome and report analysis section by section highlighting the statistical information for the employment indicators, education and cognitive development indicators, housing indicators, and the health and social/behavioral development (includes nutrition) indicators (*copies in Council packets*). There was further discussion.

*There was no public comment.*

Ms. Natt motioned to approve the Annual Agency Outcome & Report Analysis; Ms. Padgette seconded; *MOTION* carried by unanimous vote.

## **C. Fiscal Policy Update**

Mr. Gehr, Mr. Byfield and the Council reviewed and discussed the updates made to the fiscal policy. The changes included adding the operations director back onto the list of agency check signers. The executive director will now have the monthly time memo he sent to the fiscal dept counter signed by the council chairperson (*copies in Council packets*). There was further discussion.

*There was no public comment.*

Ms. Natt motioned to approve the Fiscal Policy Update; Ms. Reece seconded; Mr. Case abstained; *MOTION* carried.

## **IX. REQUESTS FOR ASSISTANCE**

**Request No. 1** – The Council reviewed a request from Denise Padgette and Leann McCullam representing the Tolowa Dee-ni' Nation in the amount of \$500 to assist with supplies for their Tribal Citizen Picnic (*copies in Council packets*). There was further discussion.

Ms. Natt motioned to assist with \$250 for the Tolowa Dee-ni' Nation event; Ms. Reece seconded; seconded; Ms. Padgette abstained; *MOTION* carried.

**Request No. 2** – The Council reviewed a request from Lisa Sundberg representing the Sumeg Village in the amount of \$1,000 to assist with event supplies. (*copies in Council packets*) There was further discussion.

Ms. Natt motioned to assist with \$500 for the Sumeg Village event; Mr. Landry seconded; Ms. Rollings abstained; **MOTION** carried.

**Request No. 3** – The Council reviewed a request from Tara Quinn representing the Quartz Valley Indian Reservation the amount of \$250 to assist with event supplies for the 15<sup>th</sup> Annual QVIR Bike Rodeo and Safety Fair (*copies in Council packets*). There was further discussion.

Ms. Quinnell motioned to assist with \$250 for the 15<sup>th</sup> Annual QVIR Bike Rodeo and Safety Fair; Ms. Padgett seconded; Mr. Case abstained; **MOTION** carried.

**Request No. 4** – The Council reviewed a request from Sonny Hayward representing the Nor Rel Muk Wintu in the amount of \$500 to assist with event supplies for the Annual Tribal Gathering (*copies in Council packets*). There was further discussion.

Ms. Natt motioned to assist with \$500 for the Annual Tribal Gathering; Ms. Mathewson seconded; Mr. Landry and Ms. Foster-Olstad abstained; **MOTION** carried.

#### **X. PUBLIC COMMENT / INFORMATION / THANK YOU**

**Thank You** – Mr. Gehr and the Council reviewed a thank you card from Yurok Tribe for tabling at the Career Pathways Fair. (*copies in Council packets*).

**Thank You** – Mr. Gehr and the Council reviewed a thank you card from the Ferndale Elementary School for our participation in their Multicultural Festival. (*copies in Council packets*).

#### **XI. EXECUTIVE SESSION**

Upon exiting the executive session, Ms. Rollings reported that there was nothing to report out of the Executive Session.

#### **XII. SCHEDULE NEXT MEETING**

The next Regular Council Meeting is scheduled for Friday, June 21, 2019 at 1:00 p.m., in the council room at 241 F Street, Eureka. The Community Action Plan Public Hearing is scheduled for 12:00 before the Council Meeting.



**XIII. ADJOURNMENT**

Ms. Natt motioned to adjourn the meeting; Mr. Landry seconded; *MOTION* carried by unanimous vote. The meeting was adjourned at 5:39 p.m.

Respectfully Submitted,



Trina Mathewson  
Council Secretary

Prepared By



Cheyenne Souza  
Executive Assistant