

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.**  
**REGULAR COUNCIL MEETING – MARCH 9, 2018**

***MINUTES***

**I. CALL MEETING TO ORDER**

Ms. Mathewson called the meeting to order at 1:05 p.m.

**II. ROLL CALL – Ms. Mathewson called the roll:**

**Members Present**

Ruby Rollings ( <i>late</i> )	Humboldt County Representative
Trina Mathewson	Humboldt County Representative
Wilverna Reece	Siskiyou County Representative
Denise Padgette	Del Norte County Representative
Dena Magdaleno	Trinity County Representative
Tracy Foster-Olstad	Trinity County Representative
Lonyx Landry	Member at Large

**Members Absent**

LaWanda Quinnell	Del Norte County Representative
Mindy Natt	Member at Large

**III. INTRODUCTION OF GUESTS**

The Council welcomed Ms. Shirley Laos.

**IV. APPROVE AGENDA**

Mr. Gehr and the Council discussed amending the agenda to hold the executive session towards the end of the meeting.

Ms. Padgette motioned to approve the modified agenda; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

**V. APPROVE MINUTES**

Ms. Foster-Olstad motioned to approve the regular minutes from February 9, 2018; Ms. Padgette seconded; ***MOTION*** carried by unanimous vote.

## VI. STAFF REPORTS

### A. Executive Director

Mr. Gehr and the Council reviewed and discussed at length the annual Community Service Block Grant IS report, which now includes the old NPI 801, 295, OF, OR, and 090 reports. They also discussed the changes that CSD has made by going from paper reports to the new online reporting module. Mr. Gehr printed the modules for the Council's review by screenshotting the information. Mr. Gehr went thru each module and reported on the data collected to the council at length, covering key numbers in each section of the report. (*copies in Council packets*). There was some discussion.

**CSBG** (Community Service Block Grant) –Mr. Gehr and the Council reviewed the Expenditure/Activity Report for SA grant number 17F-2104 through January 31, 2018, with total expenditures of \$33,900.91 (*copies in Council packets*). Mr. Gehr and the Council reviewed the Expenditure/Activity Report for Set-Aside (SA) grant number 18F-5104 through January 31, 2018, with total expenditures of \$66,621.56. Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for LPA grant number 18F-5103 through January 31, 2018, with total expenditures of \$14,097.81. Mr. Gehr and the Council reviewed the EARS Electronic Signature Certification Form, authorizing Mr. Gehr to approve expenditure reports for CSD. There was some discussion (*copies in Council packets*).

**DOL/WIOA** (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council reviewed a summary of current enrollment in the Comprehensive Services Program (CSP) as of February 2018 (*copies in Council packets*). We have 33 enrolled participants, 1 has exited, 18 have been employed, with 0 negative exits. We have 1 On-the-Job Training (OJT) participant, 8 Work Experience (WE), 4 Classroom Training (CRT) for vocational education and 20 direct placements (DP) with supportive services. There was some discussion (*copies in Council packets*).

**CA AIRRP** (California American Indian Rapid Response Program) – Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement K714068, through January 2018, with total expenditures of \$64,620.63 (*copies in Council packets*). There was further discussion.

**WDB (Workforce Development Board)** – Mr. Gehr and the Council reviewed an email from Cindy Harrington, County of Humboldt, Workforce Development Board Executive Director. In her email, she informed Mr. Gehr that Mr. Coltra had held a seat on the Workforce Development Board representing NCIDC and Native American employment and training services for Humboldt. She asked if NCIDC would like to retain their representation on the Workforce Development Board.

Mr. Gehr asked if there were any Council Members that had the time and ability to assume this Workforce Development Board seat. When no volunteers were forthcoming, he suggested that we ask Mr. Woolley to be the NCIDC Representative

on the Workforce Development Board for the remainder of this year, and report back to the Council.

Mr. Gehr Introduced Mr. John Woolley to the Council; some of whom already knew him from his years of work for the NCIDC and in the Native community. Mr. Woolley has represented the NCIDC at the various working groups dedicated to Natives and employment and training issues and has the background to be an excellent representative for the agency on the Workforce Development Board.

Ms. Foster-Olstad motioned to appoint Mr. Woolley as the NCIDC Representative on the Workforce Development Board; Ms. Magdaleno seconded; **MOTION** carried by unanimous vote.

**SB 859 Wood Products Working Group:** Mr. Woolley then explained that on September 14<sup>th</sup> 2016, Governor Edmund G. Brown signed Senate Bill 859 into law. The Secretary of Natural resources then established the Working Group to development recommendations to implement the legislation. The NCIDC was invited to represent Native Employment and Training issues and programs in this process, and Mr. Woolley was assigned the task of representing the agency on this group. The Working Group, once formed, then identified the three following goals: 1. Utilize material that is removed from high hazard zones, particularly in ways that can substitute or complement bioenergy production. 2. Promote forest health and carbon sequestration. 3. Promote rural economic development, including job creation. Mr. Woolley would like to thank the Council for the opportunity to be our voice and bring some much-needed attention to the Native American peoples' knowledge and know how when it comes to our lands and hopefully create jobs for Native people.

**Lake Fires** (National Dislocated Worker Grant code 1048) – Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1100 Sub grant Agreement K710468, through January 2018, with total expenditures of \$1,065,453.96 closing out the lake fire grant (*copies in Council packets*). There was some discussion.

**NDWG STORM** (National Dislocated Worker Grant Code 1091) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017 NDWG Storm, which listed the following performance factors: Employed in temporary disaster relief assistance: 107. Received supportive services: 55. Completed NDWG services: 0. Employed at completion of NDWG services: 0 (*copies in Council packets*). They also reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K714068, through December 2017, with total expenditures of \$1,544,215.00 (*copies in Council packets*). They also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K7104068, through January 2018, with total expenditures of \$1,541,401.88 (*copies in Council packets*). There was some discussion.

**NDWG SOUTHERN STORM** (National Dislocated Worker Grant code 1093) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017/2018 NDWG South Storm, which listed the following performance factors: Employed in temporary

disaster relief assistance: 101. Received supportive services: 55. Completed NDWG services: 0. Employed at completion of NDWG services: 0 (*copies in Council packets*). There was some discussion. They also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K7104068, through January 2018, with total expenditures of \$961,155.03 (*copies in Council packets*).

**CA WILDFIRE** (California Wildfires National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017/2018 NDWG South Storm and the WIA/WIOA Summary of Expenditures for Grant Code 1114 Sub grant Agreement K8108741, through January 2018, with total expenditures of \$6,517.05. (*copies in Council packets*). There was some discussion.

**LIHEAP** (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed the current report of the 48 LIHEAP Tribes, showing the remaining balance for each tribe's LIHEAP funding (*copies in Council packets*).

**AUDIT**– Mr. Gehr and the Council reviewed the engagement letter from Novogradac & Company, outlining the 2017 Carson Block Audit. The audit will cover the Carson Block subsidiary companies; Carson Block QALICB LLC, Carson Block Master Tenant LLC, and Carson Block Property Management LLC. (*copies in Council packets*). There was some discussion.

**CARSON BLOCK** – Mr. Gehr and the Council reviewed an article from the Times Standard regarding the former Carson Block tenant company Manhard Consulting. The article discussed the abrupt closing of the Eureka branch of the Chicago based employer. Mr. Gehr and the Council discussed the plan to rent out the now vacant office space on the 2<sup>nd</sup> floor. (*copies in Council packets*). There was some discussion.

Ms. Padgett motioned to approve the Executive Director's report for March 9, 2018; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

## **B. Fiscal Report**

Mr. Gehr, Mr. Byfield, and the Council reviewed and discussed the January 2018 Financial Report (*copies in Council packets*).

*There was no public comment.*

Ms. Reece motioned to approve the Financial Report for January 2018; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

Written program activity reports for Humboldt, Del Norte, and Siskiyou Counties were included in Council packets for their review.

## VII. OLD BUSINESS – Finalized Bylaws and NCIDC Member Entity Resolution–

Mr. Gehr and the Council discussed the NCIDC finalized bylaws and the NCIDC Member Entity Resolution 18.01. The Finalized bylaws were ready to be signed by the Council Secretary. The member entity resolution covers our current membership list and provides a way to add or update our membership list without changing the bylaws.

*There was no public comment.*

Mr. Landry motioned to approve the NCIDC Member Entity Resolution 18.01; Ms. Padgett seconded; **MOTION** carried by unanimous vote.

## VIII. NEW BUSINESS

**California Indian Conference** – Mr. Gehr and the Council discussed the 2018 California Indian Conference held in conjuncture with HSU’s Big Time this year April 5<sup>th</sup> thru 6<sup>th</sup>. The HSU Big time is scheduled for April 7<sup>th</sup> (*copies in Council packets*). Discussion ensued.

## IX. REQUESTS FOR ASSISTANCE

**Request No. 1** – The Council reviewed a request from the ANAV Tribal Health Clinic in the amount of \$250 to assist with supplies for their Gathering of Native Americans event in Quartz Valley. (*copies in Council packets*). There was some discussion.

Ms. Magdaleno motioned to assist with \$250 for to Gathering of Native Americans event in Quartz Valley; Ms. Mathewson seconded; **MOTION** carried by unanimous vote.

**Request No. 2** – The Council reviewed a request from the Karuk Tribe Basket Weavers in the amount of \$1,000 to assist with supplies needed for the Kóovan átimnam kunvíikvanaatih “They are weaving a storage basket together” project. The Karuk Tribe Basket Weavers are collaboratively weaving a large basket with the community. (*copies in Council packets*). Mr. Gehr and the Council discussed using csbg funds to cover this project in the form of a mini grant rather than a direct donation from the council. There was some discussion.

Ms. Foster-Olstad motioned to assist with \$1,000 in the form of a mini grant for the Kóovan átimnam kunvíikvanaatih “They are weaving a storage basket together” project; Ms. Padgett seconded; **MOTION** carried by unanimous vote.

**Request No. 3** – The Council reviewed a request from the Yurok Tribe Environmental Department in the amount of \$100 to assist with supplies for the 17<sup>th</sup> Annual Klamath River Clean Up. (*copies in Council packets*). There was some discussion.

Ms. Reece motioned to assist with \$100 for the 17<sup>th</sup> Annual Klamath River Clean Up; Ms. Magdaleno seconded; **MOTION** carried by unanimous vote.

**Request No. 4** – The Council discussed the recent scholastic book donations and that the Trinidad Union School District was left out of the local schools that were gifted scholastic books. Mr. Gehr and the Council decided to donate funds to purchase books to the Trinidad Union School District. (*copies in Council packets*). There was some discussion.

Ms. Padgette motioned to assist with \$250 for books for the Trinidad Union School District students; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

## **X. PUBLIC COMMENT / INFORMATION / THANK YOU**

**Public Comment** – There were no public comments.

**Information – Prosperity Economic Development Forum for Humboldt County 2018**– Mr. Gehr and the Council discussed the Prosperity Economic Development Forum for Humboldt County. The event will be held on Thursday March 22, 2018 from 9:00 am to 4:00 PM at the Fortuna River Lodge. Mr. Gehr asked that any Council Members that were interested in attending let him know before the event so we could register them for the event.

**Thank You – Wintu Educational and Cultural Council of Northern California Inc.** – Mr. Gehr and the Council reviewed a thank you letter from The Wintu Educational and Cultural Council of Northern California thanking the council for their generous sponsorship of the Wintu Acorn Ceremony and for assisting with their documents for the attorney general.

**Thank You – Burnt Ranch Elementary** – Mr. Gehr and the Council reviewed the handmade thank you cards from the students at the Burnt Ranch Elementary School. The students thanked The Council, Mr. Greg Gardiner and The Toys for Tots people for the books that they received.

## **XI. EXECUTIVE SESSION**

Upon exiting the executive session, Ms. Rollings reported that there was nothing to report out of the Executive Session.

## **XII. SCHEDULE NEXT MEETING**

The next Regular Council Meeting is scheduled for Friday, April 13, 2018 at 1:00 p.m., in the Council room at 241 F Street, Eureka.

**XIII. ADJOURNMENT**

Ms. Rollings motioned to adjourn the meeting; Ms. Mathewson seconded; *MOTION* carried by unanimous vote. The meeting was adjourned at 4:03 p.m.

Respectfully Submitted,



Trina Mathewson  
Council Secretary

Prepared By



Cheyenne Souza  
Executive Assistant