

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – OCTOBER 12, 2018

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:05 p.m.

II. ROLL CALL – Ms. Mathewson called the roll:

Members Present

Ruby Rollings	Humboldt County Representative
Trina Mathewson	Humboldt County Representative
Wilverna Reece	Siskiyou County Representative
Tracy Foster-Olstad	Trinity County Representative
Denise Padgette	Del Norte County Representative
Dena Magdaleno	Trinity County Representative
Lonyx Landry	Member at Large
Mindy Natt	Member at Large

Members Absent

LaWanda Quinnell	Del Norte County Representative
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III. INTRODUCTION OF GUESTS

Ethan Red-Eagle Lawton was recognized.

IV. APPROVE AGENDA

Ms. Padgette motioned to approve the agenda; Ms. Foster-Olstad seconded; *MOTION* carried by unanimous vote.

V. APPROVE MINUTES

Ms. Foster-Olstad motioned to approve the regular minutes from September 14, 2018; Ms. Natt seconded; *MOTION* carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Director

Mr. Gehr introduced the council to our new Assistant Director, Michelle Vassel. Mr. Gehr and the Council welcomed and congratulated her on her new position. Ms. Vassel thanked the council for the warm welcome and expressed her excitement to join NCIDC.

Mr. Gehr introduced Ms. Misty Case from our Accounting Department, to the Council. Ms. Case addressed the council and discussed the new intern position. Ms. Melissa Whipkey was selected as the HSU Intern. She will be compiling our data and formulating the new annual social impact report. There was some discussion.

Mr. Gehr introduced Ms. Joyce Jones the regional director of our Yreka branch office, to the Council. Ms. Jones addressed the council and discussed her various employment programs and computer training and certificate classes she is currently administering to her clients in the Yreka service area. She has partnered with the Karuk Tribe who has provided the computer lab for the classes. The training software was formerly called Atomic learning it is now called Hoonuit. There was some discussion.

CSBG (Community Service Block Grant) – Mr. Gehr and the Council reviewed the Expenditure/Activity Report for LPA grant number 18F-5103 through August 31, 2018, with total expenditures of \$3,946.40. Mr. Gehr and the Council also reviewed the Expenditure/Activity Report for Set-Aside (SA) grant number 18F-5104 through August 31, 2018, with total expenditures of \$80,198.29 (*copies in Council packets*). There was some discussion.

CSBG Discretionary – Mr. Gehr and the Council reviewed the Expenditure/Activity Report for Disc. grant number 18F-5104 through August 31, 2018, with total expenditures of \$0. The Discretionary funding will be used to purchase a new software system needed to implement the new modules (*copies in Council packets*). There was some discussion.

CSD Organizational Standards – Mr. Gehr and the Council reviewed CSD's acceptance letter regarding the submission of the 2018 Organizational Standards. (*copies in Council packets*). There was some discussion.

DOL/WIOA (Department of Labor/Workforce Innovation and Opportunity Act)
Mr. Gehr and the Council reviewed a Grant modification/Notice of Award for WIOA Comprehensive Services program (CSP). The purpose of grant modification number one is to increase the administrative cost limit from 15% to 20% (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council also reviewed a Grant modification/Notice of Award for WIOA Comprehensive Services program (CSP) modification number seven. The modification is a final closeout documenting the grant award as fully expended based on the final expenditure reports submitted (*copies in Council packets*). There was further discussion.

NDWG STORM (National Dislocated Worker Grant Code 1091) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017 NDWG Storm, which listed the following performance factors: Employed in temporary disaster relief assistance: 171. Received supportive services: 107. Completed NDWG services: 109. Employed at completion of NDWG services: 5 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council also reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K8108741, through August 2018, with total expenditures of \$978,566.52 (*copies in Council packets*). There was further discussion.

NDWG SOUTHERN STORM (National Dislocated Worker Grant code 1093) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017/2018 NDWG South Storm, which listed the following performance factors: Employed in temporary disaster relief assistance: 200. Received supportive services: 156. Completed NDWG services: 101. Employed at completion of NDWG services: 3 (*copies in Council packets*). There was some discussion.

They also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K9111522, through August 2018, with total expenditures of \$369,072.45. (*copies in Council packets*). There was further discussion.

CA WILDFIRE (California Wildfires National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017 CA Wildfires Grant Code 1114, which listed the following performance factors: Employed in temporary disaster relief assistance: 40. Received supportive services: 21. Completed NDWG services: 8. Employed at completion of NDWG services: 0 (*copies in Council packets*). There was some discussion.

They also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1114 Sub grant Agreement K8108741, through August 2018, with total expenditures of \$312,402.11 (*copies in Council packets*). There was further discussion.

DNIEC (Del Norte Indian Education Center) – Mr. Gehr and the Council reviewed and discussed an executed Grant Award Notification from the California Department of Education for P 2017-18, with a term of October 1, 2017 through September 30, 2018 and an allocation of \$270,539.00. Mr. Gehr informed the council that he was aware that the grant award notification has incorrect dates and has been told by the CA Dept. of Ed that they will be sending us version with the correct dates (*copies in Council packets*). There was some discussion.

TUPE (Tobacco-Use Prevention Education) – Mr. Gehr and the Council reviewed and discussed an executed Grant Award Notification for TUPE from the California Department of Education for P 2018-19, with a term of October 1, 2018 through September 30, 2019 and an allocation of \$160,000 (*copies in Council packets*). There was some discussion.

CARSON BLOCK – Mr. Gehr and the council discussed and reviewed the letters from Novogradac and Company noting that we have filed our tax returns for the Carson Block Property Management LLC, The Carson Block QALICB LLC, and the Carson Block Master Tenant LLC. (*copies in Council packets*). There was some discussion. They also reviewed the filing letters for the Secretary of State statement of information for the Carson Block Property Management LLC, The Carson Block QALICB LLC, and the Carson Block Master Tenant LLC. (*copies in Council packets*). There was some discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Mr. Gehr and the Council reviewed and discussed the current report of the 48 LIHEAP Tribes, showing the remaining balance for each tribe’s LIHEAP funding (*copies in Council packets*). We are currently working toward the end of our LIHEAP spenddown. Mr. Gehr wanted to thank our LIHEAP coordinator Ms. Alisha Johnson for her hard work and dedication. There was further discussion.

ITG (37th Annual Inter-Tribal Gathering and Elders Dinner) – Mr. Gehr and the Council reviewed the current list of donations from Tribes and businesses. The 37th Annual Inter-Tribal Gathering and Elders Dinner is Scheduled for November 10, 2018 (*copies in Council packets*). There was further discussion.

Ms. Foster-Olstad motioned to approve the Executive Director’s report for October 12, 2018; Ms. Reece seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Gehr, Mr. Byfield and the Council reviewed and discussed the August 2018 Financial Report (*copies in Council packets*).

There was no public comment.

Ms. Foster-Olstad motioned to approve the Financial Report for August 2018; Ms. Padgett seconded; **MOTION** carried by unanimous vote.

Written program activity reports for Humboldt, Del Norte, and Siskiyou Counties were included in Council packets for their review.

VII. OLD BUSINESS – There was no old business.

VIII. NEW BUSINESS – There was no new business.

IX. REQUESTS FOR ASSISTANCE – There were no requests for assistance.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

Public Comment – There were no public comments.

Thank You – Tolowa Dee-ni' Nation – Mr. Gehr and the Council reviewed the thank you letter sent to the council from Tessa LaFazio, Emergency Services Coordinator with the Tolowa Dee ni' Nation thanking the NCIDC for their generous donation of N95 masks.

XI. EXECUTIVE SESSION

Ms. Rollings reported out of executive session they had nothing to report at this time.

XII. SCHEDULE NEXT MEETING

The Annual Council Meeting is scheduled for Saturday, December 8, 2018 at 10:00 a.m., in the Council room at 241 F Street, Eureka.

The next Regular Council Meeting is scheduled for Saturday, December 8, 2018 at 2:00 p.m., in the Council room at 241 F Street, Eureka.

XIII. ADJOURNMENT

Ms. Reece motioned to adjourn the meeting; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 4:08 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyanne Souza
Executive Assistant