

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – APRIL 11, 2015

MINUTES

I. CALL MEETING TO ORDER

Ms. Padgette called the meeting to order at 10:15 a.m.

II. ROLL CALL – Ms. Padgette called the roll:

Members Present

Denise Padgette	Del Norte County Representative
Jack Mattz	Del Norte County Representative
Nadine McNeal (<i>late</i>)	Siskiyou County Representative
Dena Magdaleno	Trinity County Representative
Patrick Chapman	Trinity County Representative
Ruby Rollings	Member at Large

Members Absent

Diane Holliday (<i>excused</i>)	Humboldt County Representative
Trina Mathewson (<i>excused</i>)	Humboldt County Representative
Renee Stauffer (<i>unexcused</i>)	Siskiyou County Representative

III. INTRODUCTION OF GUESTS

Diana Morgan and Linda Lange were recognized.

IV. APPROVE AGENDA

Ms. Rollings motioned to approve the agenda; Ms. Magdaleno seconded; **MOTION** carried by unanimous vote.

V. APPROVE MINUTES

Ms. Rollings motioned to approve the minutes from February 14, 2015; Ms. Magdaleno seconded; **MOTION** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Director

DOL/WIA (Department of Labor - Workforce Investment Act) – Mr. Coltra and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of April 10, 2015 (*copies in Council packets*). We currently have 65 enrolled participants, 40 are active and 25 have exited, 21 have been employed and 4 are negative exits. We have 9 On-the-Job Training (OJT) participants, 4 Work Experience (WE), 23 Classroom Training (CRT) for vocational

education and 29 direct placements (DP) with supportive services. We received the regulations for the new WIOA program, which begins July 1, 2015; we have received a slight increase in funding for both the adult and youth programs. There was some discussion.

Written program activity reports for Humboldt, Del Norte, Siskiyou and Trinity Counties were included in Council packets for their review.

CA AIRRP (California American Indian Rapid Response Program) – Mr. Coltra and the Council reviewed and discussed WIA Rapid Response Summary of Expenditures for grant number K596750 through January 31, 2015, with a total expenditures of \$74,235 (*copies in Council packets*) and WIA Rapid Response Summary of Expenditures through February 28, 2015, with a total expenditures of \$82,937 (*copies in Council packets*). This program ends June 30, 2015, however, funding will not be received again until sometime in September. We have been working with the Soboba Reservation in their quest to gain National Emergency Grant (NEG) funding for damages caused by heavy storms last December, however, the Tribe decided to utilize funding from FEMA and not the NEG through the Department of Labor.

CSBG (Community Service Block Grant) – Mr. Coltra and the Council reviewed a Close-Out Report for LPA contract number 14F-3056, including Program Income/Interest Earned Expenditure Report and Equipment Inventory Schedule (*copies in Council packets*). They reviewed an executed Standard Agreement for LPA grant number 15F-2103 with a term of January 1, 2015 through December 31, 2015 and a maximum amount of \$32,958 (*copies in Council packets*). They reviewed an executed Amendment Number 1 for LPA grant number 15F-2103, with an increase of \$89,042 for a total of \$122,000 (*copies in Council packets*).

Mr. Coltra and the Council reviewed an Expenditure/Activity Report for LPA grant number 15F-2103 through January 31, 2015, with expenditures of \$11,785 (*copies in Council packets*). They reviewed an Expenditure/Activity Report for LPA grant number 15F-2103 through February 28, 2015, with expenditures of \$11,799 (*copies in Council packets*). There was some discussion.

Mr. Coltra and the Council reviewed an executed Amendment 3 for Set-Aside grant number 14F-3057, which changes the end term of this Agreement from December 31, 2014 to April 30, 2015. They reviewed an Expenditure/Activity Report for Set-Aside grant number 14F-3057, through December 31, 2014, with expenditures of \$24,205 and through January 31, 2015, with expenditures of \$143,605, as well as, through February 28, 2015, with expenditures of \$40,978 (*copies in Council packets*). There was some discussion.

Mr. Coltra and the Council reviewed a submitted CSBG Information Systems (IS) report, which included financial data (CSD 425.OF and 425.OR); Mr. Gehr and the Council reviewed program accomplishments, the narrative portion (CSD 090) from grant numbers 13F-3057, 14F-3115/3099 and 14F-3056/57 (*copies in Council packets*). Discussion ensued.

Mr. Gehr and the Council reviewed a submitted CSBG Programmatic Data—Client Characteristic Report (CSD 295-CCR) and CSBG/NPI Programs Report (CSD 801), through December 31, 2014 (*copies in Council packets*). These reports include information from all NCIDC programs. Lengthy discussion ensued.

Mr. Coltra and the Council reviewed and discussed a submitted Federal Funding Accountability and Transparency Act Report Form (CSD 279), including grant numbers 14F-3099, 14F-3057, 15F-2103 and 15F-2104 (*copies in Council packets*).

Mr. Coltra and the Council reviewed an executed Standard Agreement for Set-Aside grant number 15F-2104, with a maximum amount of \$489,574 (*copies in Council packets*). They reviewed a signed and submitted Amendment 1 and revised budget for Set-Aside grant number 15F-2104, with an increase of 1,340,017 for a total of \$1,829,591 (*copies in Council packets*). There was some discussion.

Mr. Coltra and the Council reviewed and discussed an Expenditure/Activity Report for Set-Aside grant number 15F-2104, through January 31, 2015, with expenditures of \$19,486 and through February 28, 2015, with expenditures of \$46,605 (*copies in Council packets*).

CSBG Discretionary (Bridging the Gaps) – Mr. Coltra and the Council reviewed an Expenditure/Activity Report for Discretionary grant number 14F-3099 through January 31, 2015, with expenditures of \$9,625 (*copies in Council packets*). They reviewed a submitted Work Plan/Progress Report (CSD 626) for Discretionary grant number 14F-3099, through February 28, 2015 (*copies in Council packets*). They reviewed an approved budget for Discretionary grant number 14F-3099 (*copies in Council packets*). This program ends May 31, 2015. There was some discussion.

DNIEC (Del Norte Indian Education Center) – Mr. Coltra and the Council reviewed a letter from California Department of Education, Coordinated Student Support Division Director Gordon Jackson, which is in response to Mr. Coltra's letter of February 10, 2015 concerning funding for PY 2014-15 and closeout for PY 2013-14 (*copies in Council packets*). They reviewed an Expenditure Report for the IEC through November 2014, with expenditures of \$238,438 (*copies Council packets*). Discussion ensued.

LIHEAP (Low Income Housing Energy Assistant Program) – Mr. Coltra and the Council reviewed a Notice of Grant Award—FY 2015, which adds \$26,031 for a total of \$287,849 (*copies in Council packets*). They reviewed a list of 49 Tribes we administer LIHEAP funds for, showing how much of each Tribal allocation has been expended and the amount currently remaining; a total of \$160,861 has been expended for direct services (*copies in Council packets*). There was some discussion.

Carson Block Building – Mr. Coltra and the Council reviewed an invoice to California Cultural & Historical Endowment (CCHE), through February 11, 2015, in the amount of \$480,199 (*copies in Council packets*). Drilling is completed to install fourteen steel micropiles, as deep as 35 to 55 feet and encased in cement; this is to stabilize the building in case of an earthquake. Next, cement footers will be poured

and additional steel framing will be erected. All of the stucco has been removed from the Third Street side of the building and the redwood surfaces are being rehabilitated with linseed oil, primer and new paint. There was some discussion.

Gift Shop – Our new signage has been installed and we are planning for a “Grand-Re-Opening” scheduled for May 2, 2015, in our new temporary space. There was some discussion.

Ms. Rollings motioned to approve the Executive Director’s report for April 11, 2015; Mr. Mattz seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Coltra and the Council reviewed and discussed the December 2014 and January 2015 financial reports (copies in Council packets.)

Ms. Rollings motioned to approve the Financial Reports through January 31, 2015; Ms. McNeal seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS – *There was no old business.*

VIII. NEW BUSINESS

CSBG Organizational Performance Standards – Mr. Coltra said CSD has instituted new organizational standards concerning CSBG, which requires Council’s review and approval to meet the new standards, including various agency policies. Currently, we are making assessments and Council will review the new standards at their next regular meeting on May 9, 2015. Discussion ensued.

Community Assessment Survey – Mr. Gehr, Ms. Hamilton Gentry and the Council reviewed and revised our community assessment survey; the survey will be released in our service area by April 16, 2015. There was lengthy discussion.

CAP (Community Action Plan) –is up for review this year and once Council has reviewed the document, is scheduled for public hearings on June 13, 2015.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from California Rural Indian Health Board, Inc. (CRIHB) to assist with their 34th Annual Traditional Indian Health Gathering scheduled for May 15-17, 2015 (*copies in Council packets*).

Ms. Rollings motioned to assist with \$250 for the CRIHB 34th Annual Traditional Indian Health Gathering; Ms. McNeal seconded; **MOTION** carried by unanimous vote.

Request No. 2 – The Council reviewed a request from the Del Norte High School Native American Club in the amount of \$500 to assist with a trip to Phoebe Hearst Museum at U.C. Berkeley (*copies in Council packets*).

Ms. Rollings motioned to assist with \$250 for Del Norte High School Native American Club trip to U.C. Berkeley; Mr. Chapman seconded; **MOTION** carried by unanimous vote.

Request No. 3 – The Council reviewed a request from the Native Womens Health & Wellness Alliance to assist with their 12th Annual Native Women and Girls Wellness Gathering scheduled for April 16 & 17, 2015 (*copies in Council packets*).

Mr. Mattz motioned to assist with \$300 for the Native Womens Health & Wellness Alliance to assist with their 12th Annual Native Women and Girls Wellness Gathering; Ms. McNeal seconded; Ms. Rollings abstained; **MOTION** carried.

Request No. 4 – The Council reviewed a request from the Nor-El-Muk Wintu Nation to assist with their 10th Annual Tribal Gathering (*copies in Council packets*).

Ms. Rollings motioned to assist with \$250 for Nor-El-Muk Wintu Nation's 10th Annual Tribal Gathering; Mr. Mattz seconded; Mr. Chapman abstained; **MOTION** carried.

X. PUBLIC COMMENT

Ms. Morgan volunteered to assist with the distribution of our community assessment survey.

XI. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Saturday, May 9, 2015 at 10:00 a.m., in the council room our temporary office located at 517 5th Street, Eureka.

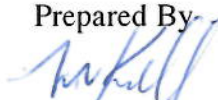
XII. ADJOURNMENT

Ms. McNeal motioned to adjourn the meeting; Ms. Rollings seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 12:35 p.m.

Respectfully Submitted,


Nadine McNeal
Council Secretary

Prepared By


Wendy Kull