

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – JANUARY 9, 2016

MINUTES

I. CALL MEETING TO ORDER

Ms. Padgette called the meeting to order at 10:27 a.m.

II. ROLL CALL – Ms. Padgette called the roll:

Members Present

Denise Padgette	Del Norte County Representative
LaWanda Quinnell	Del Norte County Representative
Nadine McNeal (<i>late</i>)	Siskiyou County Representative
Wilverna Reece	Siskiyou County Representative
Diane Holliday	Humboldt County Representative
Ruby Rollings	Humboldt County Representative
Patrick Chapman	Trinity County Representative
Dena Magdaleno	Trinity County Representative
Jack Mattz	Member at Large

Members Absent – None.

III. INTRODUCTION OF GUESTS

Diana Morgan and Linda Lange were recognized.

IV. APPROVE AGENDA

Ms. Quinnell motioned to approve the agenda; Ms. Holliday seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

Ms. Holliday motioned to approve the minutes from December 12, 2015; Ms. Rollings seconded; ***MOTION*** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Director

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Coltra and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of January 8, 2016 (*copies in Council packets*). We have 49 enrolled participants, 1 has exited, 1 has been employed, with 0 negative exits. We have 6 On-the-Job Training (OJT) participants, 5 Work



Experience (WE), 17 Classroom Training (CRT) for vocational education and 21 direct placements (DP) with supportive services. There was some discussion.

They reviewed and discussed an accepted Closeout for WIA Grant #AB-21520-11-A6 for CSP and SYS Program Years 2011, 2012 and 2013 (*copies in Council packets*). Discussion ensued.

Written program activity reports for Humboldt, Del Norte, Siskiyou and Trinity Counties were included in Council packets for their review.

CAA (Consortium America Advisors, LLC) – Mr. Coltra and the Council reviewed a letter from CAA, which donates \$10,000 to augment SYS program (*copies in Council packets*). The donation will be used for Native American youth employment and training this summer. There was some discussion.

CA AIRRP (California American Indian Rapid Response Program) – Mr. Coltra and the Council reviewed an executed WIOA Subgrant Agreement for grant number K6100373 with a term of July 1, 2015 through June 30, 2016 and an allocation of \$120,212 (*copies in Council packets*). We are currently working on a project in Lake County to assist in the construction of five new homes for people whose homes were lost due to the fires last summer and the restoration of infrastructure and natural areas within the Bureau of Land Management burned areas. There was some discussion.

Lake Fire (National Dislocated Worker Grant) – Mr. Coltra and the Council reviewed a submitted application, including work plan and budget for a National Dislocated Worker Grant in the amount of \$3M (*copies in Council packets*). This grant will provide for assistance in Lake County due to the Valley fire disaster of 2015. The project will provide immediate employment for people who are unemployed or underemployed as a result of the fires and will serve approximately 143 persons. Participants will perform specific fire disaster related work, such as cleaning, repairing, installing, renovating and reconstructing damage facilities and lands related to the disaster. There was lengthy discussion.

CSBG (Community Service Block Grant) – Mr. Coltra and the Council reviewed a signed Standard Agreement for Set-Aside grant number 15F-2104 Amendment Number 2, with terms of January 1, 2015 through April 30, 2016 and revised reporting dates (*copies in Council packets*). They reviewed an Expenditure/Activity Report for Set-Aside grant number 15F-2104 through November 30, 2015, with total expenditures of \$462,628 and an advanced repayment of \$76,233 (*copies in Council packets*). Discussion ensued.

CSD (CA Department of Community Services and Development) – Mr. Coltra and the Council reviewed and discussed a correspondence from Program Analyst Marsha Devine concerning our Desk Review Monitoring Report Number C-15-032 (*copies in Council packets*). The report covered contract numbers 15F-2103, 15F-2104 and 15F-2424 and found our expenditure reports for all grants were submitted in a timely manner; no findings were identified. Discussion ensued.

CSBG Discretionary (Building Bridges to Success) – Mr. Coltra and the Council reviewed and discussed a progress report for Discretionary grant number 15F-2424 through November 30, 2015 (*copies in Council packets*). Parenting classes are beginning at Two Feathers Family Services of Humboldt County, Quartz Valley Circles of Care in Siskiyou County, Del Norte Indian Education Center and the Bear River Community Wellness. In addition, they discussed the state of disaster concerning the extremely high rate of suicide on the Yurok Reservation.

DNIEC (Del Norte Indian Education Center) – Mr. Coltra and the Council reviewed an Expenditure Report for PY 2015-16 through November 30, 2015, with expenditures of \$16,488 (*copies in Council packet*). Mr. Cramblit updated the Council on current activities at the education center, including the need to hire program assistants II and III. Discussion ensued.

TUPE (Tobacco-Use Prevention Education) – Mr. Coltra and the Council reviewed an Expenditure Report for PY 2015-16 through November 30, 2015, with expenditures of \$3,715 (*copies in Council packets*). There was some discussion.

LIHEAP (Low Income Housing Energy Assistant Program) – Mr. Coltra and the Council reviewed a Notice of Grant Award for PY 2016 from the Administration for Children and Families, with a term of October 1, 2015 through September 30, 2017 and an allocation of \$264,911 (*copies in Council packets*). They reviewed a list of 49 Tribes we administer LIHEAP funds for, showing how much of each Tribal allocation has been expended and the amount currently remaining; a total of \$21,248 has been expended for direct services leaving \$200,505 (*copies in Council packets*). There was some discussion.

Carson Block Building – Mr. Coltra and the Council reviewed an approved Historic Preservation Certification Application from the State of Historic Preservation Office (*copies in Council packets*). This amendment consists of a design revision to delete the restoration of an arched opening on the alley (north elevation) due to the structural need to keep an existing (but not original) reinforced concrete wall to remain in place. Mr. Coltra updated the Council on the progress of the renovation; he is expecting occupancy by the end of this month. There was lengthy discussion.

Gift Shop – We are still in the red, but sales were up in December; sales should improve when we return to Old Town.

There was no public comment.

Ms. Reece motioned to approve the Executive Director's report for January 9, 2016; Ms. Rollings seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Coltra and the Council reviewed and discussed the November 2015 (*copies in Council packets*).

There was no public comment.

Ms. Rollings motioned to approve the Financial Reports through November 30, 2015; Ms. Holliday seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS – *There was no old business.*

VIII. NEW BUSINESS

Resolution 16.01 – Authorize Chairperson and Executive Director as Signatories

There was no public comment.

Ms. McNeal motioned to approve Resolution 16.01 to authorize the chairperson and executive director as signatories to execute all contracts, agreements, amendments and ancillary documents on behalf of NCIDC (copies in Council packets); Ms. Rollings seconded; **MOTION** carried by unanimous vote.

IX. REQUESTS FOR ASSISTANCE – *There were no requests for assistance.*

X. PUBLIC COMMENT – *There was no public comment.*

XI. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Saturday, February 13, 2016 at 10:00 a.m., in the council room at our temporary office located at 517 5th Street, Eureka.

Chairperson Padgett announced the annual meeting for United Indian Health Services is scheduled for February 13, 2016 from 2 p.m. to 4 p.m. at Potawot Health Village.

XII. ADJOURNMENT

Ms. Holliday motioned to adjourn the meeting; Ms. Quinnell seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 12:14 p.m.

Respectfully Submitted,



Nadine McNeal
Council Secretary

Prepared By



Wendy Kull