

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – DECEMBER 9, 2017

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:40 p.m.

II. ROLL CALL

Members Present

| | |
|---------------------|---------------------------------|
| Ruby Rollings | Humboldt County Representative |
| Wilverna Reece | Siskiyou County Representative |
| LaWanda Quinnell | Del Norte County Representative |
| Trina Mathewson | Humboldt County Representative |
| Denise Padgette | Del Norte County Representative |
| Dena Magdaleno | Trinity County Representative |
| Tracy Foster-Olstad | Trinity County Representative |
| Lonyx Landry | Member at Large |
| Mindy Natt | Member at Large |

III. INTRODUCTION OF GUESTS

Fred and Dolly Case, Joyce Jones, Rosie Kerr, Misty Case, Kathie Hamilton Gentry and Chris Byfield were recognized.

IV. APPROVE AGENDA

Ms. Magdaleno motioned to approve the agenda with the correction of adding the Election of Officers; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

V. ELECTION OF OFFICERS

Nomination for officers were opened. Ms. Magdaleno nominated Ms. Quinnell for Chairwoman; Ms. Padgette seconded; There was some discussion. Ms. Foster-Olstad nominated Ms. Rollings as Chairwoman; Ms. Natt seconded; In the subsequent vote Ms. Rollings had six votes and Ms. Quinnell had three votes. Ms. Rollings was elected Chairwoman.

Ms. Magdaleno nominated Ms. Quinnell as Vice-Chairwoman, Ms. Padgette seconded; ***MOTION*** carried by unanimous vote.

Ms. Padgette nominated Ms. Mathewson as Secretary, Ms. Magdaleno seconded; **MOTION** carried by unanimous vote.

Mr. Landry nominated Ms. Foster-Olstad as Treasurer, Ms. Natt seconded; **MOTION** carried by unanimous vote.

Ms. Quinnell motioned for nominations to be closed, Ms. Magdaleno seconded; **MOTION** carried by unanimous vote.

Mr. Gehr congratulated the 2018 NCIDC Officers and welcomed the new Council Members. There was some discussion.

VI. APPROVE MINUTES

Ms. Padgette motioned to approve the regular meeting minutes from October 20, 2017; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

Ms. Quinnell motioned to approve the special meeting minutes from October 31, 2017; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

Ms. Magdaleno motioned to approve the special meeting minutes from November 15, 2017; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

VII. STAFF REPORTS

A. Executive Director

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of October 2017 (*copies in Council packets*). There are 26 enrolled participants, 0 have exited, 12 have been employed, with 0 negative exits. There are 2 On-the-Job Training (OJT) participants, 6 Work Experience (WE), 4 Classroom Training (CRT) for vocational education and 14 direct placements (DP) with supportive services. (*copies in Council packets*).

Mr. Gehr and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of November 2017 (*copies in Council packets*). There are 28 enrolled participants, 0 have exited, 14 have been employed, with 0 negative exits. There are 2 On-the-Job Training (OJT) participants, 8 Work Experience (WE), 4 Classroom Training (CRT) for vocational education and 14 direct placements (DP) with supportive services. (*copies in Council packets*).

They reviewed a DOL Employment & Training Administration Financial Report for grant number AB2929858SO (WIOA Adult) through September 30, 2017 with \$86,673.10 in expenditures (*copies in Council packets*). There was some discussion.

They reviewed a DOL Employment & Training Administration Financial Report for grant number AB2929858BO (WIOA Youth) through September 30, 2017 with \$30,088.66 in expenditures (*copies in Council packets*). There was some discussion.

CSBG (Community Service Block Grant) – Mr. Gehr and the Council reviewed an Expenditure/Activity Report for LPA grant number 17F-2103 through September 30, 2017, with total expenditures of \$5,149.59 (*copies in Council packets*). They also reviewed an Expenditure/Activity Report for LPA grant number 17F-2103 through October 31, 2017, with total expenditures of \$5,288.85 (*copies in Council packets*).

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Set-Aside grant number 17F-2104 through September 30, 2017, with total expenditures of \$171,461.78 (*copies in Council packets*). They also reviewed an Expenditure/Activity Report for Set-Aside grant number 17F-2104 through October 31, 2017, with total expenditures of \$170,980.50 (*copies in Council packets*). There was some discussion.

NDWG/WIOA (National Dislocated Worker Grant code 1100) –Mr. Gehr and the Council reviewed the Sub Grantee Narrative Report from EDD (Employment Development Department) for September 2017. The report listed the following performance factors: Employed in temporary disaster relief assistance: planned: 143, actual: 146. Received intensive services: planned: 143 actual: 136. Received supportive service: planned:143 actual: 95. Completed NDWG services: planned:143, actual: 146. Employed at completion of NDWG services: planned: 21, actual: 16. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1100 Sub grant Agreement K7104068, through September 2017, with total expenditures of \$1,055,023.64 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed the Sub Grantee Narrative Report from EDD (Employment Development Department) for October 2017. The report listed the following performance factors: Employed in temporary disaster relief assistance: planned: 143, actual: 146. Received intensive services: planned: 143 actual: 136. Received supportive service: planned:143 actual: 95. Completed NDWG services: planned:143, actual: 146. Employed at completion of NDWG services: planned: 21, actual: 16. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1100 Sub grant Agreement K7104068, through October 2017, with total expenditures of \$1,062,435.68 (*copies in Council packets*). There was some discussion.

NDWG N. STORM (National Dislocated Worker Grant Code 1091) – Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG North Storm for the month of September. The report listed the following performance factors: Employed in temporary disaster relief assistance: planned: 133, actual: 102. Received supportive services: planned: 133 actual: 55. Completed NDWG services: planned: 80, actual: 0. Employed at completion of NDWG services: planned: 8, actual: 0. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K7104068, through September 2017, with total expenditures of \$590,132.14 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG North Storm for the month of October. The report listed the following performance factors: Employed in temporary disaster relief assistance: planned: 150, actual: 102. Received supportive services: planned: 150 actual: 55. Completed NDWG services: planned: 130, actual: 0. Employed at completion of NDWG services: planned: 13, actual: 0. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K7104068, through October 2017, with total expenditures of \$904,997.24 (*copies in Council packets*). There was some discussion.

NDWG SOUTHERN STORM (National Dislocated Worker Grant code 1093) – Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG Southern Storm for the month of September. The report listed the following performance factors: Employed in temporary disaster relief assistance: planned: 65, actual: 23. Received supportive services: planned: 65 actual: 0. Completed NDWG services: planned: 40, actual: 0. Employed at completion of NDWG services: planned: 4, actual: 0. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K7104068, through September 2017, with total expenditures of \$61,850.90 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG Southern Storm for the month of October. The report listed the following performance factors: Employed in temporary disaster relief assistance: planned: 75, actual: 40. Received supportive services: planned: 75 actual: 22. Completed NDWG services: planned: 65, actual: 0. Employed at completion of NDWG services: planned: 6, actual: 0. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K7104068, through October 2017, with total expenditures of \$171,075.55 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a signed a Sub Grant Agreement #K8108741 Grant Code 1114, the purpose of this agreement is to add funding for the 2017 California Wildfires National Dislocated Worker Grant project into grant code 1114. The term dates are from 10/18/2017 to 12/31/2018 for an increase of \$100,000.00 (*copies in Council packets*).

Mr. Gehr and the Council reviewed The EDD Sub Recipient Information Change Form-Type 1, which changed the contact and signer from Terry Coltra to Greg Gehr (*copies in Council packets*). There was some discussion.

DNIEC (Del Norte Indian Education Center) – Mr. Gehr and the Council reviewed an Expenditure Report for PY 2017-18 through November 10, 2017, with expenditures of \$226,852.31 (*copies in Council packet*). There was some discussion.

TUPE (Tobacco-Use Prevention Education) – Mr. Gehr and the Council reviewed an Expenditure Report for PY 2017-18 through November 10, 2017, with expenditures of \$54,920.41 (*copies in Council packets*). There was some discussion.

LIHEAP (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed the Notice of Grant Award for FY 2018. The also reviewed the list of 49 Tribes we administer LIHEAP funds for, showing how much of each Tribal allocation has been expended and the amount currently remaining. (*copies in Council packets*). Discussion ensued.

NCIDC Ad Hoc Bylaws Revision Committee – Mr. Gehr and the Council discussed the need for the NCIDC Bylaws to be revised and the forming of an Ad Hoc Committee for this to occur. The committee would meet and make recommendations to the council regarding making changes to the bylaws. Ms. Padgette, Ms. Quinnell, Ms. Rollings, and Ms. Mathewson volunteered to form the committee. Discussion ensued.

Written program activity reports for Humboldt, Del Norte, Siskiyou Counties were included in Council packets for their review.

There was no public comment.

Mr. Landry motioned to approve the Executive Director's report for December 9, 2017; Ms. Padgette seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Gehr and the Council reviewed and discussed the September 2017 Financial Report (*copies in Council packets*).

There was no public comment.

Ms. Foster-Olstad motioned to approve the September 2017 Financial Report; Ms. Reece seconded; **MOTION** carried by unanimous vote.

Mr. Gehr and the Council reviewed and discussed the October 2017 financial Report (copies in Council packets).

There was no public comment.

Ms. Foster-Olstad motioned to approve the October 2017 Financial Report; Ms. Reece seconded; **MOTION** carried by unanimous vote.

VIII. OLD BUSINESS – *There was no old business.*

IX. NEW BUSINESS – MEMBERSHIP REQUEST

The Council reviewed a request for membership from The Quartz Valley Indian Reservation. Staff certified that the request for membership was complete and fulfilled the requirements of the bylaws for a new member entity application. Discussion ensued.

Ms. Quinnell motioned to approve the request for membership from The Quartz Valley Indian Reservation; Ms. Padgette seconded; **MOTION** carried by unanimous vote.

X. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed and discussed a request from the Smith River Indian Shaker Church, from Assistant Minister, Charlene Young in the amount of \$15,000 to sponsor the rebuilding of the Smith River Indian Shaker Church. Mr. Gehr noted that capital improvements are not an eligible use of CSBG funding. (*copies in Council packets*).

There was no public comment.

Ms. Quinnell asked to table this donation request at this time for consideration at another time. Discussion ensued.

XI. PUBLIC COMMENT – *There was no public comment.*

XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, January 12, 2018 at 12:00 p.m., in the council room at 241 F Street, Eureka. Council reiterated that they wanted to continue their practice of maintaining an executive closed session regarding personnel issues on future agendas.

XIII. ADJOURNMENT

Ms. Padgette motioned to adjourn the meeting; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 3:32 p.m.

Respectfully Submitted,

Levande H. Seimell, vice-Chairperson
for Trina Mathewson
Council Secretary

Prepared By

C. Souza
Cheyanne Souza