

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.  
REGULAR COUNCIL MEETING – DECEMBER 14, 2019**

***MINUTES***

**I. CALL MEETING TO ORDER**

Ms. Rollings called the meeting to order at 12:40 p.m.

**II. ROLL CALL**

**Members Present**

Ruby Rollings	Humboldt County Representative
Trina Mathewson	Humboldt County Representative
Fred Case	Siskiyou County Representative
Wilverna Reece	Siskiyou County Representative
Tracy Foster-Olstad	Trinity County Representative
Mindy Natt	Del Norte County Representative
Denise Padgette	Del Norte County Representative
Dena Magdaleno	Member at Large

**Members Absent**

Lonyx Landry	Trinity County Representative
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**III. INTRODUCTION OF GUESTS**

Jim Carrigan introduced himself to the Council and thanked them for the opportunity to be a part of NCIDC.

**IV. APPROVE AGENDA**

Ms. Mathewson motioned to approve the agenda; Ms. Padgette seconded; ***MOTION*** carried by unanimous vote.

**V. APPROVE MINUTES**

Ms. Foster-Olstad motioned to approve the regular meeting minutes from November 8, 2019; Ms. Mathewson seconded; ***MOTION*** carried by unanimous vote.

**VI. ELECTION OF OFFICERS** – Nomination for officers were opened.

Ms. Reece nominated Ms. Rollings as Chairwoman, Ms. Padgett seconded; **MOTION** carried by unanimous vote.

Ms. Foster-Olstad motioned for nominations for Chairwoman to be closed, Ms. Magdaleno seconded; **MOTION** carried by unanimous vote.

Ms. Padgett nominated Ms. Foster-Olstad as Vice-Chairwoman, Ms. Rollings seconded; **MOTION** carried by unanimous vote.

Ms. Magdaleno motioned for nominations for Vice-Chairwoman to be closed, Ms. Reece seconded; **MOTION** carried by unanimous vote.

Ms. Foster-Olstad nominated Ms. Mathewson as Secretary, Ms. Padgett seconded; **MOTION** carried by unanimous vote.

Ms. Magdaleno motioned for nominations for Secretary to be closed, Ms. Reece seconded; **MOTION** carried by unanimous vote.

Ms. Magdaleno nominated Ms. Reece as Treasurer, Ms. Padgett seconded; **MOTION** carried by unanimous vote.

Ms. Foster-Olstad motioned for nominations for Treasurer to be closed, Ms. Natt seconded; **MOTION** carried by unanimous vote.

Mr. Gehr congratulated the 2020 NCIDC Officers and welcomed the new Council Members. There was some discussion.

**VII. STAFF REPORTS**

**A. Executive Director**

Mr. Gehr and the Council reviewed and discussed the CSD desk review of our audit of contract numbers 17F-2104, 18F-5103, and 18F-5104. The review did not disclose any findings requiring corrective action and the audit is closed (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council also reviewed and discussed the letter from CSD acknowledging our status as an eligible Limited Purpose Agency, as well as our status as a “Native American Indian” (NAI) agency, with CSD (*copies in Council packets*). CSD has committed to including our status as an eligible LPA entity in next year’s State CSBG Plan. There was further discussion.

**CSBG** (Community Service Block Grant) – Mr. Gehr and the Council reviewed an Expenditure/Activity Report for LPA grant number 19F-4103 through October 31, 2019, with total expenditures of \$12,471.40 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for SA grant number 19F-4104 through October 31, 2019, with total expenditures of \$133,955.31 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed a Justification for contract amendment/modification for SA grant number 19F-4104 to allow our subcontractors and Tribes more time to submit for reimbursement (*copies in Council packets*). There was further discussion.

**DOL/WIOA** (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of November 2019 (*copies in Council packets*). There are 41 enrolled participants, 27 have exited, 29 have been employed, with 0 negative exits. There are no On-the-Job Training (OJT) participants at this time, there are four Work Experience (WE), five Classroom Training (CRT) for vocational education and three direct placements (DP) with supportive services. Mr. Gehr and the Council reviewed a summary of current enrollment in the Youth Comprehensive Services Program (CSP) as of November 2019 (*copies in Council packets*). There are ten enrolled participants, five have exited, five have been positive placements, with 0 negative exits. (*copies in Council packets*). There was further discussion.

**WILDFIRE** (National Dislocated Worker Grant code 1125) –Mr. Gehr and the Council reviewed the Monthly Report for the 2017 CA Wildfires for the month of October 2019 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1125 Sub grant Agreement K8108741, through October 2019, with total expenditures of \$68,456.51 (*copies in Council packets*). There was further discussion.

**CARRFIRE** (National Dislocated Worker Grant code 1135) – Mr. Gehr and the Council reviewed the Monthly Report for Carrfire for the month of October 2019 (*copies in Council packets*). We are actively looking for new work sites in the Carr Fire Areas. There was further discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1135 Sub grant Agreement K9111522, through October 2019, with total expenditures of \$301,299.81 (*copies in Council packets*). There was further discussion.

**2018 MEGAFIRES Workforce Development** (Butte County National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the monthly Report for the 2018 Megafires Workforce Development Component grant code 1140 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1140 Sub grant Agreement K9111522, through October 2019, with total expenditures of \$100,115.63 (*copies in Council packets*). There was further discussion.

**2018 MEGAFIRES Temporary Jobs** (Butte County National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the monthly Report for the 2018 Megafires Temporary Jobs Component grant code 1143 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1143 Sub grant Agreement K9111522, through October 2019, with total expenditures of \$73,197.44 (*copies in Council packets*). There was further discussion.

**2019 STORMS** (Severe Winter Storms National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the Monthly Reports for October 2019 that were submitted to EDD which listed the projected project narratives (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1160 Sub grant Agreement AA011047, through October 2019, with total expenditures of \$0.00 (*copies in Council packets*). There was further discussion.

**CA AIRRP** (California American Indian Rapid Response Program) – Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 540 Sub grant Agreement K9111522, through October 2019, with total expenditures of \$50,276.05 (*copies in Council packets*). There was further discussion.

**LIHEAP** (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed the LIHEAP Notice of Award for FY 2020. (*copies in Council packets*). There was some discussion.

**Community/Culture Mini-Grants** – Mr. Gehr and the Council discussed the Community/Culture Mini-Grants Program for the funding period January 1- December 31, 2020. The submission deadline is January 10, 2020. The application and the eligibility instructions are available on our website: [ncidc.org](http://ncidc.org) (*copies in Council packets*). There was some discussion.

Written program activity reports for Humboldt, Del Norte, Siskiyou Counties were included in the Council packets for their review.

*There was no public comment.*

Ms. Foster-Olstad motioned to approve the Executive Director's report for December 14, 2019; Ms. Padgett seconded; **MOTION** carried by unanimous vote.

## **B. Fiscal Report**

Mr. Byfield and the Council reviewed and discussed the November 2019 Financial Report. During this discussion the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (*copies in Council packets*).

*There was no public comment.*

Ms. Reece motioned to approve the November 2019 Financial Report; Ms. Magdaleno seconded; **MOTION** carried by unanimous vote.

## **VIII. OLD BUSINESS**

*There was no old business.*

## **IX. NEW BUSINESS**

### **A. Schedule Council Orientation and Training**

Mr. Gehr and the Council discussed the council orientation and training which has been scheduled for before the January 10<sup>th</sup>, 2020 regular council meeting. They also requested the annual Council Photo be scheduled for 1:00 pm.

### **B. Formation of Personnel Interview Panel**

Mr. Gehr and the Council discussed the need for an interview panel for the Assistant Director position we are currently hiring for. Ms. Rollings agreed to form the panel with Mr. Landry. The interviews have been scheduled for December 19<sup>th</sup> at 1:00 pm.

## **X. REQUESTS FOR ASSISTANCE**

*There were no requests for assistance*

## **XI. PUBLIC COMMENT / INFORMATION / THANK YOU**

**Public Comment** – Ms. Lillian Strong shared the recent change in our Worker’s Comp Status. We were at a 1.65 experiential rate due to injuries from the NDWG Crews. Ms. Strong worked vigorously for a year on our safety protocols, incentives and safety trainings and is pleased to announce we are now at a 1.28 rate. Now, because of the lower rate, we will not have to make any Workers Comp deposits for the next year. There was some discussion.

**Thank You** – Mr. Gehr and the Council reviewed a thank you card from Tedde and her staff with ACLU NC for allowing them to use our Third floor theatre for their meeting.

**Thank You** – Mr. Gehr and the Council reviewed a thank you card from CORE Members and Staff with United Indian Health Services for our assistance with their 2019 Elder’s Honoring.

**Thank You** – Mr. Gehr and the Council reviewed a thank you letter from Pedro Martinez, Director of Admissions for Humboldt State University for our assistance with their American Indian College Motivation Day.

**XII. EXECUTIVE SESSION**

*There was no Executive Session.*

**XIII. SCHEDULE NEXT MEETING**

The next Regular Council Meeting is scheduled for Friday, January 10, 2019 at 12:00 p.m., in the council room at 241 F Street, Eureka.

**XIV. ADJOURNMENT**

Ms. Reece motioned to adjourn the meeting; Ms. Padgette seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 1:26 p.m.

Respectfully Submitted,



Trina Mathewson  
Council Secretary

Prepared By



Cheyenne Souza  
Executive Assistant