

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – DECEMBER 14, 2025

MINUTES

I. CALL MEETING TO ORDER

Ms. Mathewson called the meeting to order at 12:34 p.m.

II. ROLL CALL

Members Present

Amanda O'Connell
Denise Padgette
Angela Reynoso
Jace Baldosser
Jennifer Goodwin
Lonix Landry
Phil Williams
Tracy Foster-Olstad
Trina Mathewson

Del Norte County Representative
Humboldt County Representative
Siskiyou County Representative
Humboldt County Representative
Siskiyou County Representative
Trinity County Representative
Del Norte County Representative
Trinity County Representative
Humboldt County Representative

Members Absent

There were no members absent.

III. INTRODUCTION OF GUESTS

Mr. John Green representing Elk Vally Rancheria was recognized by the Council as a guest.

NCIDC Staff in attendance were Ms. Madison Flynn Chief Executive Officer, Mr. Chris Byfield Chief Administrative Officer, Ms. Cheyanne Souza Executive Assistant, Ms. Aubrey Richeson Planner/Data Analyst, Mr. Thor Arwood Chief Fiscal Officer, Ms. Shannon Bresnahan HR Coordinator, Ms. Joyce Jones Eastern Regional Manager, and Mr. Ryan Westbury Systems Administrator.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Ms. Padgette seconded; **MOTION** carried by unanimous vote.

V. ELECTION OF OFFICERS – Nominations for officers were opened.

Mr. Landry nominated Ms. Mathewson as Chairperson; Ms. Foster-Olstad seconded.

There were no other nominations for Chairperson.

Mr. Landry motioned to accept Ms. Mathewson as Chairperson and close nominations for Chairperson; Ms. Padgett seconded; **MOTION** carried by unanimous vote.

Ms. Goodwin nominated Ms. Foster-Olstad as Vice Chairperson; Mr. Landry seconded.

There were no other nominations for Vice Chairperson.

Mr. Landry motioned to accept Ms. Foster-Olstad as Vice Chairperson and close nominations for Vice Chairperson; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

Ms. O'Connell nominated Ms. Goodwin as Secretary; Ms. Padgett seconded.

There were no other nominations for Secretary.

Mr. Landry motioned to accept Ms. Goodwin as Secretary and close nominations for Secretary; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

Ms. Foster-Olstad nominated Mr. Baldosser as Treasurer; Ms. O'Connell seconded.

There were no other nominations for Treasurer.

Ms. Padgett motioned to accept Mr. Baldosser as Treasurer and close nominations for Treasurer; Mr. Landry seconded; **MOTION** carried by unanimous vote.

Mr. Williams motioned to accept the nominated slate of officers; Mr. Case seconded; **MOTION** carried by unanimous vote.

Ms. Flynn congratulated the 2026 NCIDC Officers and welcomed the new Council Member. There was some discussion.

VI. APPROVE MINUTES

Ms. Foster-Olstad motioned to approve the regular meeting minutes from November 14, 2025; Ms. O'Connell seconded; Ms. Padgett abstained; **MOTION** carried.

VII. STAFF REPORTS

A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

Ms. Flynn welcomed the 2026 Council members and thanked Ms. Souza and the rest of staff for their hard work in preparing for the annual meeting.

CSBG (Community Service Block Grant) – Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG LPA grant number 25F-6103 through October 31, 2025, with total expenditures of \$10,839.24 (copies in Council Dropbox). This funding is used for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA). There was further discussion.

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG SA grant number 25F-6104 through October 31, 2025, with total expenditures of \$174,915.07 (copies in Council Dropbox). Ms. Souza continues to work with the Tribes to reimburse their 2025 Tribal CSBG contracts. There was further discussion.

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Reports for CSBG Discretionary grant number 25F-6104 through January 1, 2025, to October 31, 2025, with expenditures of \$1,971 on the September 2025 report. We were unable to report on this on the platform so that is why the reports were reviewed from multiple months. The funding will be used to update our computers and software (copies in Council Dropbox). There was further discussion.

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Ms. Flynn, Ms. Richeson, and the Council reviewed and discussed the quarterly performance report for Indian and Native American program (youth). The period of performance is July 1st to June 30th. The report covers participant demographics for the seven youth participants served (copies in Council Dropbox). There was some discussion.

Ms. Flynn, Ms. Richeson, and the Council reviewed and discussed the quarterly performance report for Indian and Native American program (CSP). The period of performance is July 1st to June 30th. The report covers participant demographics for the seventy-three participants served (copies in Council Dropbox). There was some discussion.

2024 Severe Winter Storms DR NDWG – Ms. Flynn, Ms. Jones and the Council reviewed and discussed the monthly report for 2024 Severe Winter Storms NDWG for October 2025 (copies in Council Dropbox). Ms. Flynn and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1296 Sub grant Agreement AA311053, through October 31, 2025, with total expenditures of \$659.74 (copies in

Council Dropbox). Ms. Jones shared that she has been communicating with Chico State University about the project and will be meeting to go over the NDWG details and requirements. There was further discussion.

2022 QUEST NDWG – Ms. Flynn and the Council reviewed and discussed the WIOA subgrant agreement modification number five. The purpose of this modification is to deobligate unexpended National Dislocated Worker Grant funds from the 2022 QUEST DR NDWG project in grant code 1262, and to close the grant (copies in Council Dropbox). There was further discussion.

CA AIRRP (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the WIOA Summary of Expenditures for grant code 541 Sub grant agreement AA511046, through October 2025, with total expenditures of \$27,419.92 (copies in Council Dropbox). There was further discussion. Ms. Flynn and the Council also reviewed and discussed the Closeout for the 2025 Rapid Response, subgrant agreement AA311053 for grant code 1262, through September 2025, with total expenditures of \$333,547.44 (copies in Council Dropbox).

LIHEAP (Low Income Home Energy Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHEAP Program Carryover and reallocation report (copies in Council Dropbox). The carryover reallocation in the amount of \$13,334 allows us to serve eligible households (such as elders and homes with small children) experiencing energy assistance emergencies before we receive our new allocations. There was some discussion.

OFFSHORE WIND – Ms. Flynn and the Council discussed that we have partnered with offshore wind organizations for Tribal capacity funding. We are in the midst of putting together an application to provide to the Tribes to ensure that Tribes are able to have the capacity to attend relevant conferences and meetings. We plan on deploying the application hopefully within the next month. There was some discussion.

Elevate Youth California Program – Ms. Flynn and the Council commended Mr. Feliz on becoming a Licensed Clinical Social Worker (LCSW). Mr. Vincent Feliz addressed the Council and provided an update on the submission of the renewal application for the next three-year funding cycle. There was further discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. Foster-Olstad motioned to approve the Executive Management's report for December 13, 2025; Ms. O'Connell seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the October 2025 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (copies in Council Dropbox).

There was no public comment.

Mr. Landry motioned to approve the October 2025 Financial Report; Mr. Williams seconded; **MOTION** carried by unanimous vote.

VIII. OLD BUSINESS

There was no old business.

IX. NEW BUSINESS

A. Schedule Council Orientation and Training – Ms. Souza and the Council discussed the annual Council orientation and training session held in person at the NCIDC office, usually before the regular January Council meeting. The Council discussed and agreed on Friday, January 9th at 12:00 pm before the regular January Council meeting scheduled for 1:00 pm. There was further discussion.

There was no public comment.

X. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Andromeda Lopez representing the Tolowa Community Nee-dash for \$500 to aid with consumable supplies for the Tolowa Winter Solstice Ceremony (copies in Council Dropbox). There was further discussion.

Ms. Foster-Olstad motioned to approve \$500 to assist with the Tolowa Winter Solstice Ceremony; Ms. Goodwin seconded; Ms. O'Connell abstained; **MOTION** passed.

XI. PUBLIC COMMENT / INFORMATION / THANK YOU

THANK YOU – Ms. Flynn and the Council reviewed and discussed long and thoughtful thank you email from a client, thanking Ms. Wilson for her assistance with emergency services (*copies in Council Dropbox*).

THANK YOU – Ms. Flynn and the Council reviewed and discussed another thank you email from a client, thanking Ms. Wilson for helping with her emergency rental assistance (*copies in Council Dropbox*).

THANK YOU – Ms. Flynn and the Council reviewed and discussed another thank you email from a client, thanking NCIDC staff and Ms. Wilson for their assistance with emergency services (*copies in Council Dropbox*).

THANK YOU – Ms. Flynn and the Council reviewed and discussed another thank you email from a client, thanking NCIDC staff and Ms. Wilson for their help with emergency food assistance (*copies in Council Dropbox*).

INFORMATION – Ms. Flynn and the Council reviewed and discussed a flyer for TruConnect's California Tribal LifeLine Program for more information visit www.truconnect.com or call 1-800-430-0443 (*copies in Council Dropbox*). There was further discussion.

XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, January 9th, 2026, at 1:00 p.m.

The Council Orientation and Training will take place before the meeting at 12:00 pm.

XIII. EXECUTIVE SESSION

There was no executive session.

XIV. ADJOURNMENT

Ms. Padgett motioned to adjourn the meeting; Mr. Baldosser seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 1:50 p.m.

Respectfully Submitted,

Tracy Foster-Olstad
Tracy Foster-Olstad
Council Vice-Chair

Prepared By

C. Souza
Cheyanne Souza
Executive Assistant