

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – April 10, 2026

MINUTES

I. CALL MEETING TO ORDER

Ms. Mathewson called the meeting to order at 1:00 p.m.

II. ROLL CALL

Members Present

Angela Reynoso

Lonyx Landry

Tracy Foster-Olstad

Trina Mathewson

Jennifer Goodwin

Denise Padgett

Jace Baldosser

Phil Williams

Siskiyou County Representative

Trinity County Representative

Trinity County Representative

Humboldt County Representative

Siskiyou County Representative

Humboldt County Representative

Humboldt County Representative

Del Norte County Representative

Members Absent

Amanda O'Connell

Del Norte County Representative

III. INTRODUCTION OF GUESTS

NCIDC staff in attendance were Ms. Madison Flynn Chief Executive Officer, Mr. Chris Byfield Chief Administrative Officer, Ms. Aubrey Richeson Planner/Data Analyst, Mr. Thor Arwood Fiscal Manager, Ms. Shannon Bresnahan HR Coordinator, Ms. Joyce Jones Eastern Regional Manager, and Mr. Ryan Westbury Systems Administrator.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

V. APPROVE MINUTES

The March 13, 2026, minutes were in the draft packet. Mr. Landry motioned to approve the March 13, 2026, minutes; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

VII. STAFF REPORTS

A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

CSBG (Community Service Block Grant) – Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG SA grant number 25F-6104 February 1, 2026 through February 28, 2026, with total expenditures of \$184,861.89 (copies in Council Dropbox).

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Reports for CSBG Discretionary grant number 25F-6104 February 1, 2026 through February 28, 2026, with total expenditures of \$1,186.99 on operating expenses for upgrading our IT infrastructure (copies in Council Dropbox).

Ms. Flynn discussed the new CSBG reporting module and new design for the expenditure reports, now called Financial Model Management Expense Reports. Ms. Flynn and the Council also discussed and reviewed the FMM Expense Report for CSBG LPA grant number 26F-5103 February 1, 2026 through February 28, 2026, with total expenditures of \$3,925.23 (copies in Council Dropbox). This funding is used for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA).

Ms. Flynn and the Council also discussed the FMM Expense Report for SA 2026 grant number 26F-5104, which has not begun to be expended yet.

2024 Severe Winter Storms DR NDWG – Ms. Flynn and the Council discussed the WIOA Sub Award for the 2024 Severe Winter Storms sub-grant (copies in council Dropbox). This de-obligation notice states that the funds received to aid Butte County disaster services have been returned. Ms. Flynn commended Ms. Jones in her attempts to get the funds expended. There was some discussion.

Ms. Flynn also shared the summary of expenditures for the Severe Winter Storms sub-grant term July 1, 2025 through June 30, 2027, with total expenditures of \$659.74 and \$199,340.26 in returned funds.

Rapid Response – Ms. Flynn and the Council reviewed and discussed the 2025 Rapid Response report for February 2026, grant term July 1, 2025 through June 30, 2027, with total expenditures of \$59,170.26 (copies in council Dropbox). There was some discussion.

SNAP Food Card Distribution – Ms. Flynn, Ms. Gramajo and the Council reviewed and discussed the 2025 Supplemental Nutrition Assistance Program (SNAP) Food Card Distribution report. This report summarizes the total numbers of cards issued to aid SNAP recipients during the government shutdown. There was further discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Ms. Flynn and the Council reviewed and discussed the FY 2026 LIHEAP Spending with total expenditures of \$79,467.44 (copies in Council Dropbox). There was some discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Mr. Landry motioned to approve the Executive Management's report for April 10, 2026; Ms. Reynoso seconded; **MOTION** carried by unanimous vote.

Announcement – Ms. Flynn announced that Bookkeeper and former WIOA Work Experience participant Ms. Shylee Summers, as well as former WIOA participant Mr. Roman Jealous Of Him have been nominated for the Outstanding Participant Award for the 45th National Indian and Native American Employment and Training Conference (NINAETC), that is happening from May 5-9th, 2026,. There was further discussion.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the February 2026 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (copies in Council Dropbox). There was some discussion.

There was no public comment.

Ms. Foster-Olstad motioned to approve the February 2026 Financial Report; Ms. Reynoso seconded; **MOTION** carried by unanimous vote.

VIII. OLD BUSINESS

A. Offshore Wind Update – Eighteen tribes were identified to receive funding, and one tribe has applied so far. Applications for funding are due by April 15, 2026. Funding from RWE has been paused until 2027 due to restructuring of organization. There was further discussion.

IX. NEW BUSINESS

- A. **2025 Annual Report Review** – Ms. Richeson and the Council discussed the Annual Review for 2025 that is a requirement for the CSBG organizational standards. The progress report serves to provide an annual update on the success of strategies included in the NCIDC Community Action Plan, and an analysis of NCIDC's outcomes and any operational or strategic program adjustments and improvements. It also reviews our strategic plan priorities and focus areas for community presence and needed services. Many ways in which the agency is improving its processes and outreach are under development and in line with our strategic planning goals. There was further discussion.

Ms. Padgett motioned to approve the 2025 Annual Report Review; Ms. Foster-Olstad seconded; *MOTION* carried by unanimous vote.

- B. **2026 Agency Budget** – Mr. Byfield and the Council reviewed and discussed the projected agency budget for 2026 including Federal and non-Federal restricted funds and unrestricted funds. This is the budget that funders will receive when requested for grant proposals. There was further discussion.

Ms. Goodwin motioned to approve the 2026 Agency Budget; Mr. Baldosser seconded; *MOTION* carried by unanimous vote.

X. REQUESTS FOR ASSISTANCE

- A. **Yurok Tribe Head Start** – Requested \$500 for the Yurok Tribe Head Start Graduation Ceremony. Ms. Padgett motioned to approve the request; Mr. Baldosser seconded; *MOTION* carried by unanimous vote.
- B. **Hoopa Valley Tribe – MMIP Committee** – Requested \$500 to purchase supplies for the Missing and Murdered Indigenous Peoples candlelight vigil. Ms. Goodwin motioned to approve the request; Ms. Padgett seconded; *MOTION* carried by unanimous vote.
- C. **Howonquet Head Start** – Requested \$500 for the Howonquet Head Start graduation. Ms. Padgett motioned to approve the request; Mr. Baldosser seconded; *MOTION* carried by unanimous vote.

XI. PUBLIC COMMENT / INFORMATION / THANK YOU

INFORMATION – 3rd Annual American Indian College Motivation Day at College of the Redwoods was a success. There was further discussion.

Mr. Riggins shared a flyer for a Garden Box Workshop at the Del Norte Indian Education Center on Saturday April 18th and Sunday April 19th.

Mr. Riggins shared a flyer for A Winter Within, a health and wellness conference in partnership with the Yurok Tribe on Wednesday, April 15th.

Mr. Riggins shared a flyer for Da'Luk Spring Break Laser Tag event on Monday April 13th.

Mr. Riggins shared a flyer for an IEP training that will be hosted in Crescent City. This will be a 3 series event.

Ms. Flynn shared a flyer for the Pathways to Indian Prosperity event on June 10th, 2026.

Ms. Flynn shared California Rural Indian Health Board's (CRIHB) flyer for their Community Health Worker Training Program, which takes place June 15th, 2026 through August 17th, 2026.

Ms. Flynn shared UIHS's flyer for their Potawatomi Community Food Garden Farmers Market and their Produce Garden Services.

Ms. Flynn shared a flyer for the Excellence in Tribal Case Management Program. NCIDC has partnered with the University of California, Davis to offer this program to NCIDC staff, member entities and community members.

XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, May 8, 2026, at 1:00p.m.

XIII. EXECUTIVE SESSION

There was no executive session.

XIV. ADJOURNMENT

Mr. Landry motioned to adjourn the meeting; Mr. Baldosser seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 3:45 p.m.

Respectfully Submitted,

Tracy Foster-Olstad
for
Jennifer Goodwin
Council Secretary

Prepared By
Shannon Bresnahan
HR Coordinator

