

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – SEPTEMBER 12, 2025

MINUTES

I. CALL MEETING TO ORDER

Ms. Mathewson called the meeting to order at 12:58 p.m.

II. ROLL CALL

Members Present

Amanda O'Connell
Frederick Case
Jace Baldosser
Jennifer Goodwin
Lonyx Landry
Tracy Foster-Olstad
Trina Mathewson

Del Norte County Representative
Siskiyou County Representative
Humboldt County Representative
Siskiyou County Representative
Trinity County Representative
Trinity County Representative
Humboldt County Representative

Members Absent

Phil Williams
Denise Padgette

Del Norte County Representative
Humboldt County Representative

III. INTRODUCTION OF GUESTS

There were no guests recognized.

NCIDC staff in attendance were Ms. Madison Flynn Chief Executive Officer, Mr. Chris Byfield Chief Administrative Officer, Ms. Cheyanne Souza Executive Assistant, Ms. Aubrey Richeson Planner/Data Analyst, Ms. Shannon Bresnahan HR Coordinator, Ms. Joyce Jones Eastern Regional Manager, Ms. Rosie Kerr Case Manager, Mr. Thor Arwood Fiscal Manager, Mr. Ryan Westbury Systems Administrator and Mr. Vincent Feliz Da'luk Program Coordinator.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Mr. Case seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

Mr. Landry motioned to approve the regular meeting minutes from August 8th, 2025; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

CSBG (Community Service Block Grant) – Ms. Flynn and the Council reviewed and discussed the Expenditure/Activity Report for CSBG LPA grant number 25F-6103 through July 31, 2025, with total expenditures of \$13,442.60 (copies in Council Dropbox). This funding is utilized for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA). There was further discussion.

Ms. Flynn and the Council reviewed and discussed the Expenditure/Activity Report for CSBG SA grant number 25F-6104 through July 31st, 2025, with total expenditures of \$101,570.71 (copies in Council Dropbox). The set aside funding is to help provide support to our subcontractors as we are a designated pass-through entity for the state of California as we are one of three entities to provide support for Native Americans in the network. There was further discussion.

2022 QUEST NDWG – Ms. Flynn and the Council reviewed and discussed the monthly and quarterly report for QUEST NDWG for July 2025 (copies in Council Dropbox). Ms. Flynn and the Council reviewed the WIOA Summary of Expenditures for Grant Code 1262 Sub grant Agreement AA311053, through July 2025, with total expenditures of \$293,838.40. The final three participants have been enrolled, and participant outreach has been halted due to the upcoming end to the project period. . (copies in Council Dropbox). There was further discussion.

2024 Severe Winter Storms DR NDWG – Ms. Flynn, Ms. Jones and the Council reviewed and discussed the 2024 Severe Winter Storms DR NDWG Monthly report and the WIOA Summary of Expenditures for Grant Code 1296 Sub grant Agreement AA11046, July 2025 with total expenditures of \$568.71 (copies in Council Dropbox). Ms. Jones shared with the Council that NCIDC staff continued to recruit participants for the positions. There are no changes from last month since we are still waiting for the worksite agreement (*copies in Council Dropbox*). There was further discussion.

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Ms. Flynn, Ms. Richeson and the Council reviewed and discussed the quarterly performance report for Indian and Native American program (youth). The period of performance is April 1st to June 30th. The report covers participant demographics for the nine youth participants served. There was discussion related to program design and

working with the current allocation with the minimum wage rising over the last few years (copies in Council Dropbox). There was some discussion.

Ms. Flynn, Ms. Richeson and the Council reviewed and discussed the quarterly performance report for Indian and Native American program (CSP). The period of performance is April^{1st} to June 30th. The report covers participant demographics for the 139 participants served (copies in Council Dropbox). There was some discussion.

Ms. Flynn and the Council reviewed and discussed a DOL Employment & Training Administration Financial Report for grant number IA000052IYO (2023 Adult CSP) through June 30th, 2025, with \$105,845.84 in total expenditures (copies in Council Dropbox). There was some discussion.

DNIEC (Del Norte Indian Education Center) – Ms. Flynn and the Council reviewed and discussed an expenditure report for PY 2024-2025, with expenditures of \$97,407.76 (*copies in Council Dropbox*). This is the 3rd quarter report. The grant term is from October 1st to September 30th. There was further discussion.

TUPE (Tobacco Use Prevention Education) – Ms. Flynn and the Council reviewed and discussed a TUPE Prop 56 funding expenditure report for PY 2024-2025 with expenditures of \$14,959.58 (*copies in Council Dropbox*). The TUPE funding allows us to have a designated person to go out into the community and talk about tobacco use prevention education at different school functions and community events. There was further discussion.

Ms. Flynn and the Council reviewed and discussed a TUPE Prop 99 funding expenditure report for PY 2024-2025, with expenditures of \$14,775.88 (*copies in Council Dropbox*). There was further discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Ms. Flynn, Ms. Richeson and the Council reviewed and discussed the finalized and submitted FY 2025 Low-Income Home Energy Assistance Program (LIHEAP) detailed model plan (*copies in Council Dropbox*) There was further discussion. Ms. Flynn, Ms. Richeson and the Council also reviewed and discussed the list of the 48 Tribes in our LIHEAP program and remaining allocations. There was further discussion (copies in Council Dropbox).

NCIDC Staff Jet Boat Tour – Ms. Flynn and the Council reviewed the photos and discussed the recent NCIDC staff jet boat tour held on Friday September 5th in Klamath, CA. There was further discussion.

Elevate Youth California Program – Mr. Vincent Feliz addressed the Council and provided an update on the Elevate Youth California program, highlighting the new youth leadership training he was hosting for local youths to develop their ability to do public speaking, social justice advocacy and be youth leaders in substance use prevention. Mr. Feliz, Ms. Flynn and the Council also discussed the upcoming renewal application for the next three-year funding cycle. There was further discussion.

California Legislature Joint Oversight Hearing – Ms. Flynn and the Council discussed her attendance at the Senate and Assembly Human Services Committees 2026-27 Community Services Block Grant State Plan hearing held in Sacramento on August 19th, 2025. There was further discussion. Ms. Flynn also shared that she received a handwritten thank you card from California Community Action Partnership Association (CalCAPA) Executive Director, David Knight, thanking her for her invaluable perspective as a voice for the Native American communities and organizations serving Tribal populations in California (copies in Council Dropbox). There was further discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. Foster-Olstad motioned to approve the Executive Management’s report for September 12th, 2025; Ms. O’Connell seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the July 2025 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC’s grant contracts (copies in Council Dropbox).

There was no public comment.

Ms. O’Connell motioned to approve the July 2025 Financial Report; Mr. Landry seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

There was no new business.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Isha Goodwin representing the Karuk World Renewal Ceremony (Katimiin) for \$500 to assist with consumable supplies for the Karuk World Renewal Ceremony (Katimiin) (copies in Council Dropbox). There was further discussion.

Ms. Foster-Olstad motioned to approve \$500 to assist with the Karuk World Renewal Ceremony (Katimiin); Mr. Case seconded; Ms. Goodwin abstained; **MOTION** passed.

Request No. 2 – The Council reviewed a request from Misti Jones representing the Junction Elementary School for \$500 to assist with consumable supplies for school and community events (copies in Council Dropbox). There was further discussion.

Mr. Landry motioned to approve \$500 to assist with the Junction Elementary School events; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

Request No. 3 – The Council reviewed a request from Shawna Morales representing the Eureka High School Native American Club for \$500 to assist with consumable supplies for the California Indian day celebration community event (copies in Council Dropbox). There was further discussion.

Ms. Foster-Olstad motioned to approve \$500 to assist with the California Indian Day celebration community event; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

Cultural Archive Collection Ribbon Cutting – Ms. Flynn shared with the Council the flyer for the NCIDC Cultural Archive Collection Ribbon Cutting scheduled for Thursday, September 25th from 3:30 to 5:30 including speakers, a brush dance demonstration, socializing and networking. Hors d’oeuvres and non-alcoholic drinks will be provided. The event takes place at the Eureka NCIDC office. (copies in Council Dropbox).

California Native American Day Celebration – Ms. Flynn shared with the Council the flyer for the Eureka City Schools in partnership with Blue Lake Rancheria and NCIDC, “A California Native American Day Celebration” featuring Native American hip-hop artist Supaman. The public event is held on Wednesday, September 24th, from 5:45-8pm at the Jay Willard Gym at Eureka High School (copies in Council Dropbox).

XI. SCHEDULE NEXT MEETING

The next Regular Council meeting is scheduled for Friday, October 10th, 2025, at 1:00 pm.

XII. EXECUTIVE SESSION

Ms. Flynn and the Council entered an executive session. Upon exiting the executive session, Ms. Flynn reported that there was nothing to report from the closed executive session.

XIII. ADJOURNMENT

Mr. Landry motioned to adjourn the meeting; Mr. Case seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 3:47 pm

Respectfully Submitted,



Jennifer Goodwin
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant