NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – September 11, 2026

MINUTES

I. CALL MEETING TO ORDER

Ms. Mathewson called the meeting to order at 1:03 p.m.

II. ROLL CALL

Members Present

Angela Reynoso	Siskiyou County Representative
Lonyx Landry	Trinity County Representative
Tracy Foster-Olstad	Trinity County Representative
Amanda O'Connell	Del Norte County Representative
Denise Padgette	Humboldt County Representative
Trina Mathewson	Humboldt County Representative

Members Absent

Jace Baldosser	Humboldt County Representative
Phil Williams	Del Norte County Representative
Jennifer Goodwin	Siskiyou County Representative

III. INTRODUCTION OF GUESTS

NCIDC staff in attendance were Mr. Chris Byfield Chief Administrative Officer, Mr. Thor Arwood Fiscal Manager, Ms. Aubrey Richeson Planner/Data Analyst, Ms. Joyce Jones Eastern Regional Manager, Mr. Ryan Westbury Systems Administrator, Mr. Kyle Matilton Program Assistant and Ms. Shannon Severin Human Resources Coordinator

There was one guest at the meeting. Mr. Wilson Lam, Partner at Moss, Levy & Hartzheim LLP, joined the meeting to discuss the audit report.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Ms. Reynoso seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

Mr. Landry motioned to approve the August 14, 2026 minutes; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

VII. STAFF REPORTS

A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

Ms. Flynn began the Executive Management Report with sharing NCIDC's Mission and Vision Statement.

CSBG (Community Service Block Grant) – Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG LPA grant number 26F-5103 July 1, 2026 through July 31, 2026, with total expenditures of $15,314.24 (copies in Council OneDrive). This funding is used for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA).

Ms. Flynn and the Council also discussed the FMM Expense Report for SA 2026 grant number 26F-5104 July 1, 2026 through July 31, 2026, with total expenditures of $146,223.38 (copies in Council OneDrive).

Rapid Response – Ms. Flynn and the Council reviewed and discussed the Rapid Response expenditure report for grant period July 1, 2025 – June 30, 2027, with total expenditures of $119,924.54 to date (copies in Council OneDrive). There was some discussion.

WIOA – Ms. Richeson and the Council discussed the 2025 WIOA Youth quarterly report, period of April 1, 2026 through June 30, 2026. A total of 10 youth participants were serviced during the program year, ending June 30, 2026 (copies in Council OneDrive).

Ms. Richeson and the Council also discussed the 2025 WIOA Adult quarterly report, period of April 1, 2026 through June 30, 2026. A total of 160 participants were serviced during the program year, ending June 30, 2026 (copies in Council OneDrive). There was some discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Ms. Richeson and the Council reviewed and discussed the LIHEAP Household Report – Short Form, showing our initial estimates of the number of households served. Our report

estimates 90 households were provided heating services, 41 provided cooling services, and 215 households were provided crisis services (copies in Council OneDrive).

Ms. Flynn and the Council reviewed and discussed the 2026 LIHEAP Tribe Spending report generated on September 10, 2026. This report stated that a total of $290,718.70 funds has been spent, leaving a remaining of $72,411.30 (copies in Council OneDrive).

Ms. Flynn and the Council also reviewed and discussed the FY 2026 Model Plan application for LIHEAP funding, which was submitted and accepted. Funds will be granted as soon as they become available (copies in Council OneDrive).

Organizational Standards – Ms. Richeson and the Council reviewed and discussed the Organizational Standards 2026 (Private) Report, which was assessed on September 2, 2026 and accepted with a score of 100% (copies in Council OneDrive). There was some discussion.

AIEC – Ms. Flynn and the Council reviewed and discussed an email from the American Indian Education Oversight Committee that states Madison Flynn has been appointed a member of the committee. There was further discussion.

Staff/Program Reports - Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. Foster-Olstad motioned to approve the Executive Management's report for September 11, 2026; Ms. Padgette seconded; ***MOTION*** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the July 2026 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts (copies in Council OneDrive). There was further discussion.

There was no public comment.

Ms. Foster-Olstad motioned to approve the July 2026 Financial Report; Ms. O'Connell seconded; ***MOTION*** carried by unanimous vote.

VIII. OLD BUSINESS

There was no old business.

IX. NEW BUSINESS

A. **Annual 2025 Audit** – Audit Manager Mr. Wilson Lam CPA shared the Financial Statement and Management Reports Presentation for the fiscal year ending December 31, 2025 with the Council. Mr. Lam discussed the audit process as well as the responsibilities of management and the auditors. As part of his presentation, he discussed financial statements highlights and Federal compliance. There were no findings and the auditors issued the report with an unmodified opinion. An unmodified opinion states the auditor's conclusion that a company's financial statements are presented fairly, in all material respects, and follow the required accounting. There was some discussion.

Ms. Foster-Olstad motioned to approve the 2025 audit; Ms. Reynoso seconded; ***MOTION*** carried by unanimous vote.

X. REQUESTS FOR ASSISTANCE

A. **Request #1** – The Council reviewed a request from Misti Jones for Junction Elementary School requesting $500 for incentives for participants to attend their Building Protective Factors Parenting Workshop. There was further discussion.

There was further discussion about replenishing the funding for requests for assistance.

Ms. Reynoso motioned to approve the request at $250; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

XI. PUBLIC COMMENT / INFORMATION / THANK YOU

THANK YOU – Ms. Flynn shared an email from a client thanking Ms. Alberta Wilson for her assistance with her LIHEAP application.

UIHS CA Indian Day-Ms. Flynn shared a flyer for the California Indian Day UIHS Farmers Market on September 22, 2026. Various other California Indian Day and Indigenous People's Day events were discussed.

ANNOUNCEMENT – NCIDC's 50-year celebration will take place on November 13th, 2026 from 1-3pm at the Carson Block Building.

XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, October 9, 2026, at 1:00 p.m.

XIII. EXECUTIVE SESSION

There was no executive session.

XIV. ADJOURNMENT

Ms. Padgette motioned to adjourn the meeting; Ms. O'Connell seconded; ***MOTION*** carried by unanimous vote. The meeting was adjourned at 2:05 p.m.

Respectfully Submitted,

Jennifer Goodwin

Jennifer Goodwin
Council Secretary

Prepared By

Shannon Severin
HR Coordinator