

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – July 10, 2026

MINUTES

I. CALL MEETING TO ORDER

Ms. Mathewson called the meeting to order at 1:00 p.m.

II. ROLL CALL

Members Present

Angela Reynoso	Siskiyou County Representative
Lonyx Landry	Trinity County Representative
Tracy Foster-Olstad	Trinity County Representative
Amanda O'Connell	Del Norte County Representative
Trina Mathewson	Humboldt County Representative
Denise Padgette	Humboldt County Representative

Members Absent

Jace Baldosser	Humboldt County Representative
Jennifer Goodwin	Siskiyou County Representative
Phil Williams	Del Norte County Representative

III. INTRODUCTION OF GUESTS

NCIDC staff in attendance were Mr. Chris Byfield Chief Administrative Officer, Mr. Thor Arwood Fiscal Manager, Ms. Aubrey Richeson Planner/Data Analyst, Ms. Joyce Jones Eastern Regional Manager, Mr. Ryan Westbury Systems Administrator, and Mr. Kyle Matilton Program Assistant.

There was one guest at the meeting. Mr. Byfield introduced Mr. Robert Huntzinger, a WIOA participant working in maintenance. Mr. Byfield commended Mr. Huntzinger for his great work and congratulated him on finding a new job.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Ms. Padgette seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

The June 19, 2026, minutes were in the draft packet. Ms. O'Connell motioned to approve the June 19, 2026, minutes; Ms. Reynoso seconded; Ms. Padgett abstained; **MOTION** carried.

VII. STAFF REPORTS

A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

Mr. Byfield filled in for Ms. Flynn today as she completed her leadership training.

CSBG (Community Service Block Grant) – Mr. Byfield and the Council discussed and reviewed the Expenditure/Activity Report for CSBG LPA grant number 26F-5103 May 1, 2026 through May 31, 2026, with total expenditures of \$10,876.41 (copies in Council Dropbox). This funding is used for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA).

Mr. Byfield and the Council also discussed the FMM Expense Report for SA 2026 grant number 26F-5104 May 1, 2026 through May 31, 2026, with total expenditures of \$81,241.19 (copies in Council Dropbox).

Rapid Response – Mr. Byfield and the Council reviewed and discussed the Rapid Response expenditure report for grant period July 1, 2025 – June 30, 2027, with total expenditures of \$88,048.25 (copies in Council Dropbox).

LIHEAP (Low Income Home Energy Assistance Program) – Mr. Byfield and the Council reviewed and discussed the FY 2026 LIHEAP Tribe Spending as of July 7, 2026, showing total expenditures of \$165,829.58 (copies in Council Dropbox). There was some discussion about starting spend-down around the end of July.

2025 Audit – Mr. Byfield and the Council discussed the upcoming yearly audit taking place on July 13, 2026 and shared the engagement letter signed by Ms. Flynn (copies in Council Dropbox).

Announcement – Mr. Byfield shared an email from Peggy Murphy, the Economic Development Director at County of Humboldt, requesting Tribal input regarding the Amazon Warehouse currently under development in McKinleyville, CA. There was further discussion.

Staff/Program Reports - Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. Foster-Olstad motioned to approve the Executive Management's report for July 10, 2026; Ms. Padgett seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the May 2026 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC's grant contracts. Mr. Arwood also provided the Council with an in-depth review of indirect costs per Ms. Foster-Olstad's request (copies in Council Dropbox). There was further discussion.

There was no public comment.

Ms. Foster-Olstad motioned to approve the May 2026 Financial Report; Ms. Reynoso seconded; **MOTION** carried by unanimous vote.

VIII. OLD BUSINESS

There was no old business.

IX. NEW BUSINESS

A. 2026 CEO Performance Evaluation - Mr. Byfield provided the Council with NCIDC's 2026 CEO Performance Evaluation and provided instructions on how to fill it out. There was further discussion (Copies in Council Dropbox).

X. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Amanda O'Connell for a Flower Dance for \$500 to assist with consumable supplies for the ceremony. (copies in Council Dropbox). There was further discussion. Ms. Foster-Olstad motioned to

approve the request; Ms. Reynoso seconded; Ms. O'Connell abstained; **MOTION** carried.

Request No. 2 – The Council reviewed a request from the **Karuk Reconstruction Project** – Requested \$3,300 for the Karuk Dugout Canoe Makers and Summer Workshop at Ipunvarum Village (copies in Council Dropbox). There was further discussion. Ms. Padgette motioned to approve the request at \$500; Ms. O'Connell seconded; **MOTION** carried by unanimous vote.

XI. PUBLIC COMMENT / INFORMATION / THANK YOU

1. Mr. Byfield shared a flyer for the 2026 Humboldt Youth Connect Conference hosted by the Blue Lake Rancheria on August 1st and 2nd.
2. Mr. Byfield and Ms. Richeson shared a flyer for the Native Adult Listening Session in Del Norte County for the Community Needs Assessment on July 21, 2026. Ms. Richeson also discussed the upcoming Youth Needs Assessment Listening Session. There was further discussion.
3. Ms. Richeson shared the Community Needs Assessment Survey flyer again and let the Council know that the due date had been extended. There was further discussion.
4. Mr. Byfield shared with the Council that HR Coordinator Shannon Bresnahan passed her Society for Human Resource Management- Certified Professional (SHRM- CP) exam and is now a certified HR professional.
5. Ms. Richeson shared a flyer for NCIDC's Low-Income Home Energy Assistance Program Public Hearing on August 7, 2026.
6. Ms. Padgette invited everyone to Tolowa Dee-ni' Nation's Indian Day event on September 12th in Smith River, CA.

XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, August 14, 2026, at 1:00 p.m.

XIII. EXECUTIVE SESSION

There was no executive session.

XIV. ADJOURNMENT

Ms. Reynoso motioned to adjourn the meeting; Ms. Padgett seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 2:03 p.m.

Respectfully Submitted,

Tracy Foster Olstead

Tracy Foster-Olstead
Council Vice-Chair

Prepared By

Shannon Bresnahan

Shannon Bresnahan
HR Coordinator

