

NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – March 13, 2026

MINUTES

I. CALL MEETING TO ORDER

Ms. Mathewson called the meeting to order at 12:45 p.m.

II. ROLL CALL

Members Present

| | |
|---------------------|---------------------------------|
| Angela Reynoso | Siskiyou County Representative |
| Lonyx Landry | Trinity County Representative |
| Tracy Foster-Olstad | Trinity County Representative |
| Trina Mathewson | Humboldt County Representative |
| Amanda O’Connell | Del Norte County Representative |
| Jennifer Goodwin | Siskiyou County Representative |
| Denise Padgette | Humboldt County Representative |
| Jace Baldosser | Humboldt County Representative |
| Phil Williams | Del Norte County Representative |

Members Absent

There were no absent members.

III. INTRODUCTION OF GUESTS

There was one guest present at the meeting. Kyle Matilton was introduced as a current WIOA participant and commended for his work in the gift shop.

NCIDC Staff in attendance were Ms. Madison Flynn Chief Executive Officer, Mr. Chris Byfield Chief Administrative Officer, Ms. Aubrey Richeson Planner/Data Analyst, Mr. Thor Arwood Fiscal Manager, Ms. Joyce Jones Eastern Regional Manager, and Mr. Ryan Westbury Systems Administrator.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Ms. Padgette seconded; **MOTION** carried by unanimous vote.

V. APPROVE MINUTES

The January 9, 2026, and February 13, 2026, minutes were in the draft packet. Ms. Foster-Olstad motioned to approve the minutes with some minor amendments; Mr. Baldosser seconded; Ms. Goodwin abstained from the approval of the January 9, 2026 minutes; *MOTION* carried.

VII. STAFF REPORTS

A. Executive Management Report

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers.

CSBG (Community Service Block Grant) – Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG SA grant number 25F-6104 January 1, 2026 through January 31, 2026, with total expenditures of \$218,516.71 (copies in Council Dropbox).

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Reports for CSBG Discretionary grant number 25F-6104 through January 1, 2026, to January 31, 2026, with total expenditures of \$1,933.01 on operating expenses for upgrading our IT infrastructure (copies in Council Dropbox).

Ms. Flynn also reviewed with Council the LPA (26F-5103) and 2026 CSBG SA (26F-5104) Standard Agreements for 2026, as well as the successful closeout package for LPA 2025. Ms. Flynn also discussed the new CSBG reporting module and new design for the expenditure reports.

Ms. Flynn and the Council then discussed and reviewed the Expenditure/Activity Report for CSBG LPA grant number 26F-5103 January 1, 2026, through January 31, 2026, with total expenditures of \$6,110.94 (copies in Council Dropbox). This funding is used for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA).

Ms. Flynn also reviewed with Council 2026 SA 26F-5104 Expenditure/Activity Report with no expenditure to date as the agency completes expending the 2025 contract. There was further discussion.

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Ms. Flynn, Ms. Richeson, and the Council also reviewed and discussed the WIOA CSP Quarterly report. for October 1, 2025, through December 31, 2025, quarter. A total of 77 WIOA participants were served during this quarter. There was further discussion.

WIOA Youth – Ms. Flynn, Ms. Richeson, and the Council reviewed and discussed a WIOA Youth SYSP Quarterly report. for October 1, 2025, through December 31, 2025, quarter. One youth participant was served during this quarter. There was further discussion.

2024 Severe Winter Storms DR NDWG – Ms. Flynn and the Council reviewed and discussed the monthly report for Severe Winter Storms NDWG for January 2026 (copies in Council Dropbox). Ms. Flynn discussed how Butte County had been declared a disaster area in 2024, but the agency had been unable to identify a worksite that was currently looking for disaster assistance related to the storm. The project has been closed. There was further discussion.

Klamath Promise Neighborhoods – Ms. Flynn and the Council reviewed and discussed the DNIEC Program Performance Measures which included a discussion on how the Klamath River Promised Neighborhoods funding is being expended . There was further discussion.

2025 Draft Annual Report – Ms. Flynn presented to Council the draft Annual Report for review. There was further discussion.

LIHEAP (Low Income Home Energy Assistance Program) – Ms. Flynn and the Council reviewed and discussed the LIHEAP FY 2026 Tribal allocation spreadsheet, which covers the Tribal allocations, current expenditures, and their remaining funding balances (copies in Council Dropbox). There was some discussion.

Staff/Program Reports Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

There was no public comment.

Ms. Padgette motioned to approve the Executive Management’s report for March 13, 2026; Ms. Goodwin seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Arwood and the Council reviewed and discussed the January 2026 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC’s grant contracts (copies in Council Dropbox).

There was no public comment.

Ms. Goodwin motioned to approve the January 2026 Financial Report; Ms. Reynoso seconded; **MOTION** carried by unanimous vote.

VIII. OLD BUSINESS

There was no old business.

IX. NEW BUSINESS

There was no new business.

X. REQUESTS FOR ASSISTANCE

- A. **Emily Reed** – requested \$500 for a traditional flower dance. Ms. Padgette motioned to approve the request; Ms. Foster-Olstad seconded; **MOTION** carried by unanimous vote.
- B. **Karuk Tribe Peoples Center** – Ms. Goodwin requested verbal approval for \$500 towards Karuk Tribe Basket Weavers Gathering. Ms. Foster-Olstad motioned to approve the request; Ms. Padgette seconded; Ms. Goodwin abstained; **MOTION** carried. There was further discussion.

XI. PUBLIC COMMENT / INFORMATION / THANK YOU

Planter Box Workshop-Ms. Flynn shared with Council the flyer for the Garden Box Workshop taking place at the DNIEC on April 18th and April 19th. For more information, please call Bubba Riggins at (707) 445-8451 (copies in Council Dropbox).

Da'luk Youth Advocate Cohorts – Ms. Flynn shared a flyer for the Da'luk Youth Advocate Cohorts recruitment. Recruiting is starting now and the cohort will start soon. For more information, please call Bubba Riggins at (707) 445-8451 (copies in Council Dropbox).

American Indian College Motivation Day –Ms. Flynn shared with Council the flyer for the upcoming 3rd annual American Indian College Motivation Day that will take place at the College of the Redwoods campus in Eureka on March 27th. NCIDC is a co-host along with CR. This year's Keynote speaker is Native American actress Jana Schmieding, best known for her role in the television show “Reservation Dogs” . For more information, please call Bubba Riggins at (707) 445-8451 (copies in Council Dropbox).

XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, April 10, 2026, at 1:00p.m.

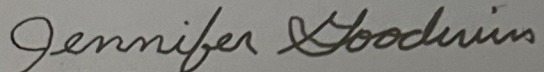
XIII. EXECUTIVE SESSION

There was nothing to approve or report out in the executive session.

XIV. ADJOURNMENT

Ms. Padgett motioned to adjourn the meeting; Mr. Williams seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 2:45 p.m.

Respectfully Submitted,


Jennifer Goodwin
Council Secretary

Prepared By
Shannon Bresnahan
HR Coordinator