

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.  
REGULAR COUNCIL MEETING – January 9, 2026**

***MINUTES***

**I. CALL MEETING TO ORDER**

Ms. Mathewson called the meeting to order at 1:11 p.m.

**II. ROLL CALL**

**Members Present**

Denise Padgette	Humboldt County Representative
Angela Reynoso	Siskiyou County Representative
Jace Baldosser	Humboldt County Representative
Lonyx Landry	Trinity County Representative
Phil Williams	Del Norte County Representative
Tracy Foster-Olstad	Trinity County Representative
Trina Mathewson	Humboldt County Representative

**Members Absent**

Amanda O’Connell	Del Norte County Representative
Jennifer Goodwin	Siskiyou County Representative

**III. INTRODUCTION OF GUESTS**

*There were no guests present at the meeting.*

*NCIDC Staff in attendance were Ms. Madison Flynn Chief Executive Officer, Mr. Chris Byfield Chief Administrative Officer, Ms. Aubrey Richeson Planner/Data Analyst, Mr. Thor Arwood Fiscal Manager, Ms. Shannon Bresnahan HR Coordinator, Ms. Joyce Jones Eastern Regional Manager, and Mr. Ryan Westbury Systems Administrator.*

**IV. APPROVE AGENDA**

Mr. Landry motioned to approve the agenda; Ms. Padgette seconded; **MOTION** carried by unanimous vote.

**V. APPROVE MINUTES**

Mr. Landry motioned to approve the regular meeting minutes from December 13, 2025; Mr. Baldosser seconded; **MOTION** carried by unanimous vote.

## **VII. STAFF REPORTS**

### **A. Executive Management Report**

NCIDC uses a hybrid meeting format. The meeting is open to the public. Any person wishing to be a part of the Council meeting is welcome to come to the NCIDC Eureka office, where they will be seated in the Council Chambers.

**CSBG** (Community Service Block Grant) – Ms. Flynn and the Council discussed and reviewed the Expenditure/Activity Report for CSBG LPA grant number 25F-6103 November 1 through November 30, 2025, with total expenditures of \$5,290.46 (copies in Council Dropbox). This funding is used for our core administrative activities and supports all other programs through our official designation as a Limited Purpose Agency (LPA). There was further discussion.

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Report for CSBG SA grant number 25F-6104 November 1, 2025, through November 30, 2025, with total expenditures of \$178,994.97 (copies in Council Dropbox). Mr. Byfield discussed the way the budget is aggregated and the new module used for presenting the information. There was further discussion.

Ms. Flynn and the Council also discussed and reviewed the Expenditure/Activity Reports for CSBG Discretionary grant number 25F-6104 through November 1, 2025, to November 30, 2025, with total expenditures of \$337.50 on consulting services for IT (copies in Council Dropbox). Ms. Flynn discussed that a budget was in place to use discretionary funds for updating IT technology. There was further discussion.

Ms. Flynn presented to the Council a letter from the Department of Community Services and Development announcing that they had received funding for the FY2026 CSBG grant cycle in the amount of \$23.2 million for California agencies receiving CSBG funding. This amount represents a quarter of FY2026 funding, authorized for use in the continuing resolution while the budget is still being discussed in Congress.

**2024 Severe Winter Storms DR NDWG** – Ms. Flynn, Ms. Jones, Ms. Richeson, and the Council reviewed and discussed the monthly report for Severe Winter Storms NDWG for November 2025 (copies in Council Dropbox). Ms. Flynn discussed how Butte County had been declared a disaster area in 2024 and Ms. Jones has been following up with affected people and agencies in the county. Ms. Richeson updated the council on her conversation with our project representative at EDD. There was further discussion.

**CAAIRRP** (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed and discussed the WIOA Summary of Expenditures for grant code 541 Sub grant agreement AA511046, through November 2025, with total expenditures of \$38,477.96 (copies in Council Dropbox). There was further discussion.

**LIHEAP (Low Income Home Energy Assistance Program)** – Ms. Flynn and the Council reviewed and discussed the FY 2024-2025 LIHEAP Household Report – Short Form, the annual LIHEAP report reflecting demographics and households served (copies in Council Dropbox). Ms. Flynn then discussed being refunded for LIHEAP in FY 2025 – 2026 and shared the allocations for the tribes. Ms. Wilson is currently sending letters to tribes informing them of their allocations. There was some discussion.

**Elevate Youth California Program** – Ms. Flynn shared that the second round of EYC funding ended on December 31, 2025, and shared a December 16, 2025, letter stating that NCIDC will be refunded for a third round of funding, in the amount of \$850,000 (copy in Council Dropbox). There was further discussion.

**Staff/Program Reports** Written staff/program activity reports for Humboldt, Del Norte, and Siskiyou County were included in the Council packets for their review.

*There was no public comment.*

Ms. Foster-Olstad motioned to approve the Executive Management’s report for January 9, 2025; Ms. Reynoso seconded; **MOTION** carried by unanimous vote.

## **B. Fiscal Report**

Mr. Arwood and the Council reviewed and discussed the November 2025 Financial Report. During this discussion, the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC’s grant contracts (copies in Council Dropbox). Mr. Arwood gave a general overview of financial statements to council for the beginning of the year.

*There was no public comment.*

Ms. Foster-Olstad motioned to approve the October 2025 Financial Report; Mr. Williams seconded; **MOTION** carried by unanimous vote.

## **VIII. OLD BUSINESS**

*There was no old business.*

## **IX. NEW BUSINESS**

A. Risk Mitigation Plan – Ms. Richeson discussed the annual Risk Mitigation Plan. The plan includes both an assessment of external and internal risks to the agency as well as a plan to address or mitigate the risks. There was further discussion. The Council decided to table the approval of the Risk Mitigation Plan to next month to give them time to review the plan.

*There was no public comment.*

**X. REQUESTS FOR ASSISTANCE**

There were no requests for assistance.

**XI. PUBLIC COMMENT / INFORMATION / THANK YOU**

**THANK YOU** – Ms. Flynn and the Council reviewed and discussed a thoughtful email from the Xvsh community members thanking Ms. Souza and NCIDC for their support and partnership of the Tolowa Winter Solstice Ceremony. (*copies in Council Dropbox*).

**INFORMATION** – Mr. Landry discussed partnering and collaborating with the local school systems for Native youth outreach and empowerment, and continuation of Indigenous Education Advocacy. There was further discussion.

**XII. SCHEDULE NEXT MEETING**

The next Regular Council Meeting is scheduled for Friday, February 13<sup>th</sup>, 2026, at 1:00 p.m.

**XIII. EXECUTIVE SESSION**

The Council entered executive session but stated there was nothing to report out.

**XIV. ADJOURNMENT**

Ms. Padgette motioned to adjourn the meeting; Mr. Baldosser seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 2:30 p.m.

Respectfully Submitted,

Jennifer Goodwin  
Council Secretary Prepared

By

Shannon Bresnahan  
HR Coordinator